

## 6.5.2

### 1. Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented

- Session 18-19:  
[https://www.polbamahavidyalaya.ac.in/allupload/17783\\_080424111330\\_IQAC\\_Proceedings\\_2018-19.pdf](https://www.polbamahavidyalaya.ac.in/allupload/17783_080424111330_IQAC_Proceedings_2018-19.pdf)
- Session 19-20:  
[https://www.polbamahavidyalaya.ac.in/allupload/22959\\_110424101533\\_Notice%20and%20proceedings%202019-20.pdf](https://www.polbamahavidyalaya.ac.in/allupload/22959_110424101533_Notice%20and%20proceedings%202019-20.pdf)
- Session 20-21:  
[https://www.polbamahavidyalaya.ac.in/allupload/82595\\_190424043840\\_Notice%20and%20proceedings%202020-21.pdf](https://www.polbamahavidyalaya.ac.in/allupload/82595_190424043840_Notice%20and%20proceedings%202020-21.pdf)
- Session 21-22:  
[https://www.polbamahavidyalaya.ac.in/allupload/75603\\_300424013302\\_IQAC%20Proceeding%202021-2022.pdf](https://www.polbamahavidyalaya.ac.in/allupload/75603_300424013302_IQAC%20Proceeding%202021-2022.pdf)
- Session 22-23:  
[https://www.polbamahavidyalaya.ac.in/allupload/15310\\_100524063925\\_iqac%20meeting.pdf](https://www.polbamahavidyalaya.ac.in/allupload/15310_100524063925_iqac%20meeting.pdf)

### 2. Academic and Administrative Audit (AAA)

### 3. Collaborative quality initiatives with other institution(s)

### 4. Participation in NIRF and other recognized rankings

### 5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc

# 1. Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented

(Session 2018-2019)



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## **POLBA MAHAVIDYALAYA**

Post Office - Polba, District – Hooghly, West Bengal, Pin - 712148

AFFILIATED TO THE UNIVERSITY OF BURDWAN

Recognized under Sections 2(f) & 12(B) of the UGC Act. 1956

NAAC Accredited

Ref. No. \_\_\_\_\_

Date: 31.07.2018

A meeting of the IQAC of Polba Mahavidyalaya is held on 31.07.2018 at 3PM in the chamber of the respected Principal Sir to discuss the following agenda given in the notice dated 24.07.2018.

1. Proceedings of the previous meeting is read and confirmed.
2. The following points have been decided by the members of IQAC as the Plan of Action for the quality enhancement and assurance of Polba Mahavidyalaya :
  - a) Recruitment of Guest Lecturers for the requirements developing from the introduction of CBCS. It has been reported that guest lecturers need to be recruited in the Departments of History, Bengali, English and Philosophy at an urgent basis.
  - b) To take necessary to ensure speedy filling up of the sanctioned posts received from Dept. of Higher Education, Govt. of West Bengal vide 701 EdnCS/4E-05/2018.
  - c) Construction of Boundary Wall to ensure the safety of students and staff members and also maintaining the sanctity of the academic culture of the institution.
  - d) Extension of Annex Building in the first floor.
  - e) Take steps to encourage research and academic development of faculty members.
  - f) Take steps to help students to apply and avail scholarships.
  - g) Purchase books to meet the requirements of CBCS course of study.
  - h) Submission of data at AISHE.
3. Teachers' Council is requested to include all faculty members in the committees and diversify responsibilities to ensure effective decision making.
4.
  - a) Convener of the Admission Committee is requested to take necessary steps to ensure smooth and impartial online admission in this upcoming session.
  - b) The Convener of the Academic Committee is requested to prepare the schedule and impart necessary instructions for the conducting of internal evaluations.
5. AOB
  - a. Campus cleaning and freeing the campus of use of plastic.
  - b. To observe all important days and conduct cultural programmes in college.
  - c. Convener of the Academic Committee is hereby requested to prepare the time table and submit the academic calendar for the session immediately.
  - d. Orientation Programme to be conducted for the semester one students.

Meeting ends with a vote of thanks.

Sd/-

IQAC Coordinator

Sd/-



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Ref. No. \_\_\_\_\_

Date: 24.07.2018

## NOTICE

A meeting of IQAC of Polba Mahavidyalaya will be held on 31.07.2018 at 3PM in the college premises, in Principal Sir's room.

All members are requested to make it convenient to attend the meeting for discussing the following agenda:

1. Proceedings of the previous meeting is read out and confirmed.
2. Preparing the plan of action for the academic year of 2018-2019.
3. Review the constitution of various sub-committees.
4. Preparation of Academic Calendar and Routine for the session.
5. Admission for the session of 2018-2019 .
6. AOB

Sd/-

IQAC Coordinator

Sd/-

Principal



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NAAC Accredited

Ref. No. \_\_\_\_\_

Date: 03.11.2018

## **NOTICE**

A meeting of IQAC of Polba Mahavidyalaya will be held on 12.11.2018 at 3PM in the college premises, in Principal Sir's room.

All members are requested to make it convenient to attend the meeting for discussing the following agenda:

1. Proceedings of the previous meeting is read out and confirmed.
2. Review the recruitment of Guest Lecturers in various subjects.
3. Review the academic calendar received for the session of 2018-2019.
4. Internal Evaluation of Semester I and III.
5. Review the process of applying for filling up the sanctioned posts vide 701 EdnCS/4E-05/2018.
6. Promotion under CAS of Dr. Kali Prasad Mishra.
7. AOB

Sd/-

IQAC Coordinator

Sd/-

Principal



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Ref. No. \_\_\_\_\_

Date: 12.11.2018

A meeting of the IQAC of Polba Mahavidyalaya is held on 12.11.2018, at 3PM in the chamber of the respected Principal Sir to discuss the following agenda given in the notice dated 24.07.2018.

1. Proceedings of the previous meeting is read out and confirmed.
2. It had been reported that based on the recommendation received from IQAC, the Governing Body decided to engage one guest lecturer each in the departments of History, Bengali, Sanskrit and English respectively. It is further reported that on the basis of the recommendation of the subject expert received from the University of Burdwan, the interview and selection process for engaging guest lecturers in Philosophy & History respectively has been completed.
3. The academic calendar has been reviewed and confirmed for the session of 2018-2019.
4. Internal Evaluation of Semester I and III are to be scheduled in due time. The evaluation would be of twenty marks each. Academic Committee is requested to publish the schedule.
5. It is reported that vide 701 EdnCS/4E-05/2018, the college has been sanctioned substantive posts of Assistant Professors in Botany, Chemistry, Physics, Mathematics, Zoology, Political Science (One each in each department) and two posts in the Department of Geography.
6. It is reported that the promotion of Dr. Kaliprasad Mishra to Assistant Professor Stage 3 by CAS is due. Dr. Mishra is requested his papers to the IQAC for perusal.
7. AOB
  - a. Annual Cultural Programme and other important days should be held/observed in due time. IQAC Coordinator must coordinate with the Cultural Sub-Committee regarding this.

Sd/-

IQAC Coordinator

Sd/-

Principal



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Ref. No. \_\_\_\_\_

Date: 01.03.2019

### **NOTICE**

A meeting of IQAC of Polba Mahavidyalaya will be held on 12.03.2019 at 3PM in the college premises, in the chamber of the respected Principal Sir.

All members are requested to make it convenient to attend the meeting for discussing the following agenda:

1. Review the proceedings of the previous meeting.
2. Review the preparation for ensuing internal evaluations for B.A. Part III Honours and General.
3. Review the feasibility of enhancing student accessibility in the library.
4. Review the process of extension of the annex building.
5. RUSA Project Monitoring Committee
6. Dispensing the responsibility for handling scholarship related affairs to ensure speedy solution to students.
7. AOB

Sd/-

IQAC Coordinator

Sd/-

Principal



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A meeting of the IQAC of Polba Mahavidyalaya is held on 12.03.2019 at 3 P.M. in the chamber of respected Principal Sir to discuss the following agenda given in the notice dated 01.03.2019.

1. Proceedings of the previous meeting are read out and confirmed.
2. The test examination of Part III (B.A. Hons/General) should be held in due process. The test should be of 50 marks each. Academic Committee is requested to prepare a routine.
3. The IQAC had received suggestions regarding the need of enhanced access of the students in the library. The IQAC here proposes that students may be given open access to the stacks under supervision of the Library in Charge to help them browse more titles to help them enhance their knowledge of the subject.
4. It has been proposed by the IQAC that the first floor of the annex building be extended to house the office and Principal's chamber so that the space vacated may be used to provide more space to the laboratory based subjects.
5. As the college is applying for funds to build a three storied Girls' Hostel (SC/ST) to RUSA 2.0, Equity Initiative, Component 11, a project monitoring committee is to be constituted with Dr. Kaliprasad Mishra as the coordinator.
6. To assist students in applying for scholarships, Pratima Dhali is given responsibility of supervising Swami Vivekananda, SC/ST and Kanyasree Scholarships and Mizanur Rahaman Sardar is given the responsibility of Minority, Aikasri and OASIS scholarships.

The meeting concludes with a vote of thanks.

Sd/-

IQAC Coordinator

Sd/-

Principal

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Date: 4<sup>th</sup> June 2019

### **NOTICE**

A meeting of IQAC of Polba Mahavidyalaya will be held on 18.06.2019 at 3PM in the college premises, in the chamber of respected Principal Sir.

All members are requested to make it convenient to attend the meeting for discussing the following agenda:

1. Confirm the proceedings of the last meeting.
2. Review the achievements Vis a vis the plan of action prepared in July 2018.
3. Analyze the feedback received from the outgoing batch of students and prepare an Action Taken Report.
4. Regarding the creation of non-teaching posts.
5. It has been reported that the nighttime security of the campus needs to be secured, to meet this end, the IQAC proposes that a security be engaged on contractual basis. Similarly a cleaning staff also needs to be engaged on contractual basis to ensure sanctity of the campus.
6. Review the application of Mizanur Rahaman Saradar for No Objection Certificate to pursue PhD in the University of Calcutta.
7. AOB

Sd/-

IQAC Coordinator

Sd/-

Principal

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Date: 04.06.2019

A meeting of the IQAC of Polba Mahavidyalaya is held on 18.06.2019 at 3 P.M. in the chamber of respected Principal Sir to discuss the following agenda given in the notice dated 04.06.2019.

1. The proceedings of the last meeting are read out and confirmed.
2. Review the achievements vis a vis the plan of action prepared in July 2018:

<b>Plan</b>	<b>Outcome</b>
a. Recruitment of Guest Lecturers for the requirements developing from CBCS. It has been reported that guest lecturers need to be recruited in the Departments of History, Bengali, English and Philosophy at an urgent basis.	Selection and engagement completed in Bengali, History and Philosophy departments.
b. To take necessary to ensure speedy filling up of the sanctioned posts received from Dept. of Higher Education, Govt. of West Bengal vide 701 EdnCS/4E-05/2018.	ROA has been updated through BCW and necessary documents sent to West Bengal College Service Commission.
c. Extension of Annex Building in the first floor.	Construction work has been commenced with the permission of the Governing Body. A competent engineer has also been engaged to review the plan and estimate and the work.
d. Take steps to encourage research and academic development of faculty members.	Mizanur Rahaman Sardar has been permitted to register for PhD in the University of Calcutta.
e. Take steps to help students to apply and avail scholarships.	Pratima Dhali and Mizanur Rahaman Sardar have been designated as Supervisors/Nodal officers for various Government Scholarships.
f. Purchase books to meet the requirements of CBCS course of study.	A total of 95 (ninety five) books have been purchased in this session to meet the requirements of CBCS.

g. Submission of AISHE	Submission completed in due time.
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3. Feedback has been collected from the students of the final year in offline mode. A brief report has been prepared accordingly and actions have been proposed.
4. IQAC has proposed that necessary documents are to be prepared to be sent to the appropriate authorities of the Department of Higher Education, Govt. of West Bengal for the sanctioning of eighteen posts of non-teaching staff like Data manager, Lady Attendant, Lab Attendants etc. that are deemed to be necessary for raising the quality of the functioning of the college.
5. Contractual recruitment of security and cleaning staff to ensure sanctity of the campus is also strongly recommended.
6. The application of Mizanur Rahaman Saradar, Assistant Professor in English for No Objection Certificate to pursue PhD in the University of Calcutta has been approved by the IQAC, provided that he maintains the norms of Polba Mahavidyalaya and University of Calcutta and recommended for the consideration of the Governing Body of Polba Mahavidyalaya.
7. AOB
  - a. All faculty members are requested to submit the details of their publications and other academic activities for the session to the IQAC at the earliest.

The meeting ends with a vote of thanks.

Sd/-

IQAC Coordinator

Sd/-

Principal

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(Session 2019-20)



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Ref. No. \_\_\_\_\_

Date: 01.07.2019

### NOTICE

A meeting of IQAC of Polba Mahavidyalaya will be held on 09.07.2019 at 3PM in the college premises.

All members are requested to make it convenient to attend the meeting for discussing the following agenda:

1. To confirm the proceedings of the previous meeting.
2. Preparing the plan of action for the academic year of 2019-2020.
3. Admission for the session of 2019-2020.
4. AOB.

Sd/-

IQAC Coordinator

Sd/-

Principal



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Ref. No. \_\_\_\_\_

Date: 09.07.2019

A meeting of the IQAC of Polba Mahavidyalaya is held on 09.07.2019 at 3PM in the chamber of respected Principal Sir to discuss the following agenda given in the notice dated 01.07.2019.

1. Proceedings of the previous meeting are read out and confirmed.
2. The following points have been decided by the members of IQAC as the Plan of Action for the quality enhancement and assurance of Polba Mahavidyalaya
  - a) To take steps to enhance and develop the available infrastructure of Polba Mahavidyalaya.
  - b) To encourage Teachers to pursue research and develop their academic skills.
  - c) To fill up the vacancies in sanctioned substantive teaching posts in Botany, Chemistry, Education, Geography, Mathematics, Physics, Political Science & Zoology.
  - d) Pursue the application submitted for the funding for the construction of a three storied hostel for SC/ST Girl students under RUSA 2.0 (Equity Initiative, Component 11).
  - e) Take steps to open new courses for Teaching and Learning at Polba Mahavidyalaya.
  - f) Register and participate in NIRF-2020.
  - g) Take steps to develop the sporting culture among the students of the college.
  - h) Submit AISHE in due time.
3. a) Convener of the Academic Committee is requested to take necessary steps to ensure smooth and impartial online admission in this upcoming session.  
b) Prepare the schedule and impart necessary instructions for the conducting of internal evaluations.
4. AOB
  - a. To encourage NSS Units 1 and 2 and the Cultural Sub-Committee to observe all important days and conduct cultural programme in college.
  - b. Convener of the Academic Committee is hereby requested to prepare the time table and submit the academic calendar for the session immediately.
  - c. Orientation Programme to be conducted for the first semester students.
  - d. Although it has been found that there were zero instances of ragging or complaints regarding the same at Polba Mahavidyalaya, the Anti-Ragging Squad is requested to create awareness against ragging to maintain the clean record regarding this in the institution.

Meeting ends with a vote of thanks.

Sd/-  
IQAC Coordinator

Sd/-  
Principal



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Ref. No. \_\_\_\_\_

Date: 03.09.2019

A meeting of the IQAC of Polba Mahavidyalaya is held on 03.09.2019 at 3PM in the chamber of respected Principal Sir to discuss the following agenda given in the notice dated 27.08.2019.

1. The proceedings of the previous meeting is read out and confirmed.
2. It is hereby unanimously decided that Polba Mahavidyalaya needs to appear to appear in ranking frameworks to test it and locate its strengths, weakness and opportunities or prospects of progress and development. In the light of this, it is decided that the IQAC coordinator with the permission of Principal Sir will register for the NIRF 2020 within the stipulated date and prepare for appearing in it.
3. IQAC coordinator informs that the AQAR for 2016-2017 and 2017-2018 had been submitted in due time. However, the AQAR for 2018-2019 is still pending. In the light of this, it is decided that IQAC coordinator must prepare the AQAR of 2018-19 and 2019-20 within the stipulated time and place it for the approval of IQAC and the Governing Body of Polba Mahavidyalaya.
4. IQAC also decides that since the NAAC accreditation expires in December 2021, the necessary steps must be initiated as per the latest SOP released by UGC-NAAC regarding the accreditation process for the second cycle.
5. AOB
  - a) The cultural committee should take necessary steps to conduct the annual cultural programme involving the students.
  - b) This is to notify that Dr. Abira Banerjee has joined in the post of Assistant Professor of Botany and Sri Munna Thakur', whose recommendation letter has come from WBCSC is set to join Polba Mahavidyalaya in the post of Assistant Professor of Political Science (PWD).
  - c) Dr. Preetam Mandal (Assistant Professor in Sanskrit), Mizanur Rahaman Sardar (Assistant Professor in English) and Sri Milan Kisku (Assistant Professor in Political Science) have applied for attending Orientation Programmes scheduled to be held in various recognised UGC-HRDCs. In the light of this, it is hereby decided that to ensure the completion of the minimum requisition for their CAS, the above mentioned teachers may be permitted to join the respective Orientation Programmes.

**Meeting ends with a vote of thanks.**

Sd/-  
IQAC Coordinator

Sd/-  
Principal

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Ref. No. \_\_\_\_\_

Date: 27.08.2019

## NOTICE

A meeting of IQAC of Polba Mahavidyalaya will be held on 03.09.2019 at 3PM in the college premises.

All members are requested to make it convenient to attend the meeting for discussing the following agenda:

1. To confirm the proceedings of the previous meeting.
2. Participation in NIRF 2020.
3. Preparation and submission of pending AQARs.
4. Online admission for the session of 2019-2020.
5. AOB

Sd/-

IQAC Coordinator

Sd/-

Principal



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Ref. No. \_\_\_\_\_

Date: 27.11.2019

### **NOTICE**

A meeting of IQAC of Polba Mahavidyalaya will be held on 07.12.2019 at 3PM in the college premises.

All members are requested to make it convenient to attend the meeting for discussing the following agenda:

1. To confirm the proceedings of the previous meeting.
2. To discuss regarding the opening of new courses.
3. To discuss regarding the feasibility of applying for conducting the Inter College District Level Games and Sports.
4. AOB

Sd/-  
IQAC Coordinator

Sd/-  
Principal



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NAAC Accredited

Ref. No. \_\_\_\_\_

Date: 07.12.2019

A meeting of the IQAC of Polba Mahavidyalaya is held on 07.12.2019 at 3PM in the chamber of respected Principal Sir to discuss the following agenda given in the notice dated 27.11.2019

1. The proceedings of the previous meeting are read out and confirmed.
2. IQAC proposes that to meet the requirements of the demands of the local populace and the recent academic trends course for teaching learning may be opened in Santhali, Physical Education, Nutrition and Zoology (Honours).
3. It is decided that to encourage the culture of sports in the college, the college should be applying for conducting the Inter College District Level Games and Sports. It has been discussed that the college grounds would be developed for the purpose.
4. AOB
  - a. It is reported that teachers have joined against the vacancies in the substantive posts in Botany, Political Science, Education (2 posts), Zoology, Mathematics.
  - b. Academic committee to lay out a routine and guideline for conducting the internal evaluations.
  - c. IQAC directs Dr. Santanu Sengupta to collate the marks of internal evaluation from the various departments and upload them as per rules on the web portal designated by the University of Burdwan.

Meeting ends with a vote of thanks.

Sd/-  
IQAC Coordinator

Sd/-  
Principal





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Ref. No. \_\_\_\_\_

Date: 16.04.2020

### **Notice**

A meeting of the IQAC of Polba Mahavidyalaya will be held in virtual mode from 4 P.M. on 24.04.2020 due to the COVID-19 situation, abiding by the norms of the Government of West Bengal.

1. To confirm the proceedings of the previous meeting.
2. To review the situation of teaching and learning due to the closure of the institution under the lockdown due to COVID-19 situation.
3. Discuss how internal evaluation would be conducted before the scheduled university examinations.
4. AOB

Sd/-  
IQAC Coordinator

Sd/-  
Principal



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Ref. No. \_\_\_\_\_

Date: 24.04.2020

A meeting of the IQAC of Polba Mahavidyalaya is held on 24.04.2020 at 4 PM in virtual mode (Google meet) due to COVID-19 norms to discuss the following agenda given in the notice dated 16.04.2020.

1. The proceedings of the previous meeting are read out and confirmed.
2. It is noted that due to the lockdown situation and the government protocols emanating from the COVID-19 situation, the offline, and physical, teaching-learning has been stalled indefinitely in the college campus. In the light of this, the IQAC considers this as a serious challenge to maintain the academic culture and safeguard the interest of the students. It proposes the following measures:
  - a. The teachers are requested to establish contact with their students over phone and make a list of those with the facility of smart phone, computer/laptop and internet.
  - b. Those with these amenities should be added in whatsapp groups, where notes and instructions should be circulated.
  - c. Online classes on google meet/ zoom/ google duo should be conducted with these students.
  - d. The students without such amenities must not be left out. They should be given lectures or instructions over phone and notes may be uploaded on website so that the students may access at their convenience.
  - e. Youtube videos may be produced and uploaded and links to be shared with all students.
  - f. Teachers should maintain an excel sheet for record keeping of the classes.
3. Internal evaluation may be conducted through viva voce over phone or students may be asked to submit assignments on email or whatsapp. However, university directives should be taken into consideration regarding this.

Meeting ends with a vote of thanks.

Sd/-  
IQAC Coordinator

Sd/-  
Principal

(Session 2020-21)



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## **POLBA MAHAVIDYALAYA**

Post Office - Polba, District – Hooghly, West Bengal, Pin - 712148  
AFFILIATED TO THE UNIVERSITY OF BURDWAN  
Recognized under Sections 2(f) & 12(B) of the UGC Act. 1956  
NAAC Accredited

Ref. No. \_\_\_\_\_

Date: **31.07.2018**

A meeting of the IQAC of Polba Mahavidyalaya is held in virtual mode (Google Meet) from 4 P.M. on 21.07.2020 due to the COVID-19 situation, abiding by the norms of the Government of West Bengal on the basis of the notice dated 14.07.2020.

1. The proceedings of the previous meeting are read out and confirmed.
2. To ensure the continuation of the teaching-learning in spite of the lockdown situation, the following measures are hereby suggested-
  - a. The teachers are requested to establish contact with their students over phone and make a list of those with the facility of smart phone, computer/laptop and internet.
  - b. Those with these amenities should be added in whatsapp groups, where notes and instructions should be circulated.
  - c. Online classes on google meet/ zoom/ google duo should be conducted with these students.
  - d. The students without such amenities must not be left out. They should be given lectures or instructions over phone and notes may be uploaded on website so that the students may access at their convenience.
  - e. Youtube videos may be produced and uploaded and links to be shared with all students.
  - f. Teachers should maintain an excel sheet for record keeping of the classes.
3. A routine has been prepared for online classes. It is reviewed that the minimum number of classes has been maintained while making the schedule more flexible, i.e. the classes may be held with intervals if possible to allow break from screentime. Academic Committee is requested to look into the same.
4. Both the departments and the mentors are requested to be in touch with their students/mentees to prepare and motivate them for the final semester university examination, the schedule of which is still not provided by the University. Therefore keeping them motivated is a challenge at the moment.
5. Admission Committee is hereby requested to prepare a SOP, prospectus and ensure a fair online admission procedure on the basis of the instructions received from the appropriate authorities.
6. Mentors are requested to motivate their mentees over online/telephonic mode.
7. AOB

Meeting ends with a vote of thanks.

Sd/-

IQAC Coordinator

Sd/-

Principal



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Recognized under Sections 2(f) & 12(B) of the UGC Act. 1956

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Ref. No. \_\_\_\_\_

Date: 14.07.2020

## Notice

A meeting of the IQAC of Polba Mahavidyalaya will be held in virtual mode from 4 P.M. on 21.07.2020 due to the COVID-19 situation, abiding by the norms of the Government of West Bengal.

1. To confirm the proceedings of the previous meeting.
2. To review the situation of teaching and learning due to the closure of the institution under the lockdown due to COVID-19 situation.
3. Review of routine prepared for online classes.
4. Discuss the methods of motivating students, especially those of final semester to prepare and appear for the university examinations which is currently delayed indefinitely.
5. Conduct admission as per instructions in online mode.
6. Discuss regarding the scope of mentor-mentee interaction in the current situation.
7. AOB

Sd/-

IQAC Coordinator

Sd/-

Principal



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Ref. No. \_\_\_\_\_

Date: 07.09.2020

### Notice

A meeting of the IQAC of Polba Mahavidyalaya will be held in virtual mode from 4 P.M. on 17.09.2020 due to the COVID-19 situation, abiding by the norms of the Government of West Bengal.

1. To confirm the proceedings of the previous meeting.
2. To devise a plan of action for the session of 2020-2021, keeping in mind the disruption caused by the lockdown and COVID-19 situation.
3. To review the situation of teaching and learning and take note of the documentation of the classes.
4. Review the academic calendar prepared for the session.
5. Discuss regarding the conducting of the University Examinations of Semester VI in online mode to be held in October 2020.
6. Discuss regarding the uploading of internal evaluation marks of semester VI/IV and II.
7. Participation in NIRF 2021.
8. AOB

Sd/-

IQAC Coordinator

Sd/-

Principal



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Recognized under Sections 2(f) & 12(B) of the UGC Act. 1956

NAAC Accredited

Ref. No. \_\_\_\_\_

Date: 17.09.2020

**A meeting of the IQAC of Polba Mahavidyalaya is held in virtual mode (google meet) from 4 P.M. on 17.09.2020 due to the COVID-19 situation, abiding by the norms of the Government of West Bengal based on the notice dated 07.09.2020.**

1. The proceedings of the previous meeting is read out and confirmed.
2. The following plan of action in the tumultuous situation caused by the COVID-19 induced lockdown is adopted:
  - a. Continuation of imparting of education online, telephone and other alternative methods to ensure academic enrichment of the students in the situation where offline, traditional physical teaching and learning have been stalled.
  - b. To assist students to remain aligned with the various co-curricular and extension activities of the college to ensure their overall development.
  - c. To ensure the maintenance of the physical infrastructure of the college and to help keep them operation for when college reopens.
  - d. Participation in NIRF.
  - e. Submission of AISHE.
3. It is observed that teachers are continuously attempting to continue the regular teaching and learning through various online platforms. They are also teaching over phone calls students who are still outside the purview of smart phones or computers. They are requested to maintain the routine provided.
4. An academic calendar has been prepared based on the general pattern of the same used over years. It is understood that the COVID-19 situation has created a situation that might lead to disruption in the pattern, but the academic calendar is prepared and accepted to provide a rough guidance to conduct the academic affairs like class, evaluation etc.
5. As per the directions of the University of Burdwan, the Examinations of Semester VI will be held in online mode in October 2020. The IQAC Coordinator is requested to take the following steps:
  - a. Set up email ids for each department for the submission of papers online.
  - b. Ensure the COVID-19 norms be followed as the University has kept a provision for hybrid/physical submission of the answer scripts.
  - c. Sanitization of the campus before and during the examination.
  - d. Dr. Santanu Sengupta will be in charge of uploading the confidential questions received from the University on the due date and time as stipulated by the university.
6. Internal evaluation as conducted by online submission of assignments or viva-voce should be completed in due time and the marks of the same for semester VI/IV and II should be submitted to Dr. Santanu Sengupta for uploading them in the university portal on due date.
7. It is reported that the registration has for Participation in NIRF 2021 has to be done in due time to ensure participation for the session.
8. AOB
  - a. Mizanur Rahaman Sardar is permitted to attend Refresher Course from 23.10.2020 to 07.11.2020.
  - b. Milan Kisku is permitted to attend Refresher Course from 24.11.2020-07.12.2020.

The meeting ends with a vote of thanks.

Sd/-  
IQAC Coordinator

Sd/-  
Principal



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Date: 03.05.2021

A meeting of the IQAC of Polba Mahavidyalaya is held in virtual mode (google meet) from 4 P.M. on 03.05.2021 due to the COVID-19 situation, abiding by the norms of the Government of West Bengal.

1. The proceedings of the previous meeting is read out and confirmed.
2. The achievements against the plan of action stands as following:

a. Continuation of imparting of education online, telephone and other alternative methods to ensure academic enrichment of the students in the situation where offline, traditional physical teaching and learning have been stalled.	The process continued successfully.
b. To assist students to remain aligned with the various co-curricular and extension activities of the college to ensure their overall development.	NSS, Cultural Committee has encouraged programs and interaction online. Students, especially NSS Volunteers have also attended online training programmes.
c. To ensure the maintenance of the physical infrastructure of the college and to help keep them operation for when college reopens.	Review done. Maintenance personnel visited maintaining COVID protocols.
d. Participation in NIRF.	Data Submitted within due time.
e. Submission of AISHE.	Submitted.

3. To review the situation of teaching and learning and take note of the documentation of the classes.
4. It has been reported that the University examinations would be held in online process for SEM III & I. IQAC coordinator is requested to review whether the designated email ids for script submission are functioning. The question papers received over confidential mails would be uploaded by Dr. Santanu Sengupta.
5. AOB
  - a. It is reported that the feedback that used to be collected in hard copy/physical form could not be collected for the session. This is notified as a drawback and needs to be rectified and an online feedback system must be developed.

The meeting ends with a vote of thanks.

Sd/-  
IQAC Coordinator

Sd/-  
Principal



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18.01.2021

A meeting of the IQAC of Polba Mahavidyalaya is held in virtual mode (google meet) from 4 P.M. on 18.01.2021 due to the COVID-19 situation, abiding by the norms of the Government of West Bengal. On the basis of the notice dated 06.01.2021.

1. The proceedings of the previous meeting is read out and confirmed.
2. The CAS related documents of Sri Narugopal Kaibarta, Dr. Sanjoy Kumar Ghosh, Dr. Kaliprasad Mishra, Smt. Sharmistha Gupta Dutta, Dr. Sribas Biswas, Santanu Sengupta and Pratima Dhali are reviewed and approved to be sent for the impending screening process.
3. It is confirmed that the online and telephone based teaching-learning is going on in a situation of lockdown. It has been reported that more students have been integrated in the smart phone and internet based system.
4. The data to be uploaded for NIRF 2021 is reviewed and approved. IQAC coordinator is requested to complete the process within due date.

The meeting ends with a vote of thanks.

Sd/-

IQAC Coordinator

Sd/-

Principal





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Date: 25.04.2021

### Notice

A meeting of the IQAC of Polba Mahavidyalaya will be held in virtual mode from 4 P.M. on 03.05.2021 due to the COVID-19 situation, abiding by the norms of the Government of West Bengal.

1. To confirm the proceedings of the previous meeting.
2. Review the achievements against the plan of action.
3. To review the conducting of University examination in online process SEM III/I/.
4. Discuss regarding the uploading of internal evaluation marks.
5. AOB

Sd/-

IQAC Coordinator

Sd/-

Principal

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(Session 2021-22)

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Ref. No. \_\_\_\_\_

Date: 29-07-2021

## Notice

A meeting of the IQAC of Polba Mahavidyalaya will be held in virtual mode (google meet) from 4.30 P.M. on 05.08.2021 due to the COVID-19 situation, abiding by the norms of the Government of West Bengal.

1. To confirm the proceedings of the previous meeting.
2. To prepare a plan of action for the session of 2021-2022 keeping in consideration that the offline physical classes have been stalled since March 2020 and the possibility of resumption of daily offline classes is imminent.
3. To review the situation of teaching and learning.
4. Review the Academic Calendar prepared for the session.
5. To review the conducting of University examination in online process for Semester VI.
6. Discuss regarding the uploading of internal evaluation marks.
7. AOB

Sd/-  
Coordinator  
IQAC

Sd/-  
Principal  
Polba Mahavidyalaya

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Ref. No. \_\_\_\_\_

Date: 05-08-2021

A meeting of the IQAC of Polba Mahavidyalaya is held on 05.08.2021 on virtual mode (google meet), adhering to the COVID-19 protocols.

1. To confirm the proceedings of the previous meeting.
2. The following are unanimously accepted as the plan of action for the session of 2021-2022 keeping in consideration that the offline physical classes have been stalled since March 2020 and the possibility of resumption of daily offline classes in imminent future.
  - a) **Prepare the academic calendar and lesson plans keeping in mind the possibility of reopening of physical teaching in the campus, marking a shift from the online mode that has been on-going since March 2020.**
  - b) **Provide student support to overcome the challenges of COVID-19.**
  - c) **Prepare the campus for the resumption of offline physical classes keeping in mind the COVID-19 related norms.**
  - d) **Construct a Water Harvesting/Conservation System.**
  - e) **Construct an extended hygienic toilet facility for the students in the campus to distribute crowd and maintain COVID-19 norms.**
  - f) **Construct a purified and cold water dispensation unit in the campus to distribute crowd and maintain COVID-19 norms.**
  - g) **Encourage faculty members to apply for funded projects.**
  - h) **Expedite the process of construction of the three storied girls' hostel SC/ST under RUSA 2.0, Equity Initiative, Component 11.**
3. It is noted that as per reports received from various departments, the participation of students in the online mode of education has increased with the students becoming considerably aware and comfortable in this mode.
4. The academic calendar prepared by the Academic Sub Committee was circulated among the members of the IQAC. It was found satisfactory. The departments are hereby requested to prepare their curricular planning on the basis of the academic calendar.
5. It is decided that Dr. Santanu Sengupta will upload the question papers as sent by the University of Burdwan on the college website in the prescribed time for Semester VI examination. The examination committee is requested to take necessary steps to make arrangements to ensure submission of answer scripts via both online and hybrid method.
6. All departments are requested to send their internal evaluation marks to Dr. Santanu Sengupta within stipulated time for uploading the same on the University portal.
7. AOB
  - a. Appeals have to be sent to the appropriate authorities of Zilla Parishad for construction of toilet, water dispensing kiosk and a water harvesting/conservation facility.

Sd/-  
Coordinator  
IQAC

Sd/-  
Principal  
Polba Mahavidyalaya

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Ref. No. \_\_\_\_\_

Date: 16-11-2021

### Notice

An urgent meeting of the IQAC of Polba Mahavidyalaya will be held from 2.30 P.M. on 20.11.2021 in the chamber of Principal Sir.

1. To confirm the proceedings of the previous meeting.
2. To assess the condition of the physical infrastructure of the college on the resumption of teaching-learning in physical offline mode.
3. To ensure proper sanitization of the campus and enforce the following of COVID-19 norms suggested by the appropriate authorities.
4. Review the routine prepared for offline teaching.
5. AOB
  - a. Construction work of water kiosk, toilet and water harvesting facility in the campus.
  - b. Register for NIRF 2022.

Sd/-  
Coordinator  
IQAC

Sd/-  
Principal  
Polba Mahavidyalaya

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Ref. No. \_\_\_\_\_

Date: 20-11-2021

An urgent meeting of the IQAC of Polba Mahavidyalaya is held from 2.30 P.M. on 20.11.2021 in the chamber of Principal Sir.

1. The proceedings of the previous meeting are read out and confirmed.
2. The condition of the amenities and academic aids in the campus are reviewed and decision is taken to get technicians to repair the necessary items on an urgent basis.
3. Sanitization to be done thoroughly on a regular basis of the campus. COVID-19 safety equipment like mask and sanitizers are to be kept in strategic positions. Regular reports of fever or COVID-19 symptoms among students or staff are to be collected on a daily basis and reports to be sent to appropriate authorities on a daily basis.
4. Routine for offline classes is reviewed and accepted.
5. AOB
  - a. It is informed that the construction work of water kiosk, toilet and water harvesting facility in the campus by Zilla Parishad has commenced.
  - b. IQAC coordinator is requested to register for NIRF 2022 in stipulated time.

Sd/-  
Coordinator  
IQAC

Sd/-  
Principal  
Polba Mahavidyalaya

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Ref. No. \_\_\_\_\_

Date: 28-02-2022

## Notice

A meeting meeting of the IQAC of Polba Mahavidyalaya will be held from 1.30 P.M. on 09.03.2022 in the chamber of Principal Sir.

1. To confirm the proceedings of the previous meeting.
2. To review the data prepared for the submission of NIRF 2022.
3. To discuss regarding the rebuilding of the cycle shed and canteen space.
4. To conduct internal examinations in offline mode.
5. Counseling of students to prepare them for offline examination system.
6. AOB

Sd/-  
Coordinator  
IQAC

Sd/-  
Principal  
Polba Mahavidyalaya

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Ref. No. \_\_\_\_\_

Date: 30-04-2022

## Notice

A meeting of the IQAC of Polba Mahavidyalaya will be held from 1.00 P.M. on 17.05.2022 in the chamber of Principal Sir.

1. To confirm the proceedings of the previous meeting.
2. To review the achievements against the plan of action prepared at the beginning of the session.
3. To discuss regarding the application of Dr. Amrita Das, Assistant Professor in Mathematics for a funded project under DST-Serb Excellence in Science Project 2022.
4. Regarding the impending CAS of concerned teachers.
5. AOB

Sd/-  
Coordinator  
IQAC

Sd/-  
Principal  
Polba Mahavidyalaya

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Ref. No. \_\_\_\_\_

Date: 09-03-2022

A meeting of the IQAC is held in the chamber of Principal Sir on 09.03.2022 on the basis of the notice dated 28.02.2022

1. The proceedings of the previous meeting are read out and confirmed.
2. The data prepared for the submission of NIRF 2022 are reviewed and confirmed. IQAC Coordinator is directed to complete the submission within due time.
3. Following the hiatus caused by the lockdown situation, it has been found that the canteen space and the cycle shed area need to be repaired for the benefit of the day to day activity of the students. It is proposed here that the appropriate authorities of the college may send a proposal to the office of the B.D.O, Polba for the preparation of the plan and estimate for the same.
4. It is decided that preparations must be taken to conduct the internal evaluations in traditional offline mode. Academic subcommittee is requested to draw a schedule adhering to the COVID-19 norms.
5. As the students have been long disconnected from the traditional offline examination process, the IQAC considers that the departments and the respective mentors must counsel their concerned students/mentees regarding the shift and encourage them to prepare for the same.

Sd/-  
Coordinator  
IQAC

Sd/-  
Principal  
Polba Mahavidyalaya



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Ref. No. \_\_\_\_\_

Date: 17-05-2022

A meeting of the IQAC of Polba Mahavidyalaya is held from 1.00 P.M. on 17.05.2022 in the chamber of Principal Sir.

1. The proceedings of the previous meeting are hereby read out and confirmed.
2. It is seen over the discussion in the meeting that the status of achievements against the plan of action prepared at the beginning of the session are as follows:

a) <b>Prepare the academic calendar and lesson plans keeping in mind the possibility of reopening of physical teaching in the campus, marking a shift from the online mode that has been on-going since March 2020.</b>	Shift has been successfully done from Online to Offline mode in November 2021. However, there was yet another lockdown in January 2022. The academic activities of the college resumed successfully in February 2022 and has been running as per norms.
b) <b>Provide student support to overcome the challenges of COVID-19.</b>	While counselling and other related support has been provided to assist the students to continue their academic endeavours through the respective departments and the mentors, the college in coordination with the IQAC with the guidance and resources received from the District Administration of the Govt of West Bengal organised a COVID-19 vaccination drive in the campus on 04.10.2021 in which 111 students were vaccinated.
c) <b>Prepare the campus for the resumption of offline physical classes keeping in mind the COVID-19 related norms.</b>	Regular sanitization and COVID-19 requisite equipment purchased and utilised. Physical and Academic amenities kept functional. Plan has been set for repair of cycle shed and canteen space.
d) <b>Construct a Water Harvesting/Conservation System.</b>	Completed with assistance from POLBA BDO and Zilla Parishad, Hooghly.

<p>e) <b>Construct an extended hygienic toilet facility for the students in the campus to distribute crowd and maintain COVID-19 norms.</b></p>	<p>Completed with assistance from Zilla Parishad, Hooghly.</p>
<p>f) <b>Construct a purified and cold water dispensation unit in the campus to distribute crowd and maintain COVID-19 norms.</b></p>	<p>Completed with assistance from Zilla Parishad, Hooghly.</p>
<p>g) <b>Encourage faculty members to apply for funded projects.</b></p>	<p>Dr. Amrita Das, Assistant Professor of Mathematics has been permitted to apply for a funded research project from DST-SERB.</p>
<p>h) <b>Expedite the process of construction of the three storied girls' hostel SC/ST under RUSA 2.0, Equity Initiative, Component 11.</b></p>	<p>Construction of the ground floor of the said project is underway. Rs. 50 Lakhs had been released for the said purpose as received to PWD. The date of commencement of the work as per tender was 02.12.2021. By the memo no. 797/75-A dated 2.9.2022 of PWD, it is seen that Rs. 37, 79, 141/- has been expended. Balance to be refunded is Rs. 12,20, 859/-.</p>

3. The application of Dr. Amrita Das, Assistant Professor in Mathematics seeking to apply for a funded project under DST-Serb Excellence in Science Project 2022 is reviewed and accepted. Dr. Das may apply for the project adhering to all norms and rules of DST-SERB and Polba Mahavidyalaya.
4. It is noted that the promotion of Narugopal Kaibarta, Dr. Kali Prasad Mishra, Dr. Sanjoy Kumar Ghosh and Smt. Sharmistha Gupta Dutta to Associate Professor from Assistant Professor Stage 3 is due as per CAS. The concerned are requested to submit their papers to the IQAC for review.

The meeting ends with a vote of thanks.

(Session 2022-23)

08.08.2022

Notice

A meeting of the IQAC of Polba Mahavidyalaya will be held from 2.00 P.M. on 16.08.2022 in the chamber of the Principal.

1. To confirm the proceedings of the previous meeting.
2. To prepare the plan of action for the session of 2022-2023.
3. To discuss regarding the applications received from Dr. Sohini Ghosh, Dr. Abira Banerjee and Dr. Rituparna Hajra to attend Faculty Induction Programmes at various UGC-HRDCs.
4. To discuss regarding the permission sought by Dr. Sanjoy Kumar Ghosh, Dr. Kali Prasad Mishra to take PhD students from the University of Burdwan as supervisors.
5. AOB

Sd/-

Coordinator



Sd/-

Teacher-in-Charge

Meeting Date: 16.08.2022

1. The proceedings of the previous meeting are read out and confirmed.
2. The following is accepted unanimously as the plan of action for the year:
  - a. To enter into MOU/Linkages with other Institutions of Higher Education to develop the overall academic quality of the institution.
  - b. To encourage departments to conduct seminars/workshops to provide academic exposure to both students and faculty members.
  - c. To encourage the arrangement of add-on courses (both in house and in collaboration with external agencies) for enriching the students and instil employable skills in them.
  - d. To conduct regular career counselling classes through the Career Counselling Cell of the institution.
  - e. To prepare for reaccreditation under UGC-NAAC.
  - f. To apply for funds/grant-in-aid to the Department of Higher Education for the development of physical and academic infrastructure of the college.
  - g. To revamp the website of the college. To open a new portal instead of the currently defunct [www.polbamahavidyalaya.com](http://www.polbamahavidyalaya.com).
  - h. To enhance the extension activities through the two NSS Units of the college.
3. Dr. Sohini Ghosh, Dr. Abira Banerjee and Dr. Rituparna Hajra may be permitted to attend Faculty Induction Programmes at various UGC-HRDCs.
4. Dr. Sanjoy Kumar Ghosh, Dr. Kali Prasad Mishra and Dr. Sohini Ghosh may forward their applications to the appropriate authorities of the University of Burdwan for taking PhD students from the University of Burdwan as supervisors.
5. AOB
  - a. The academic calendars and routines are hereby reviewed and accepted.
  - b. The Examination Committee is requested to conduct internal evaluation and take steps to upload the marks in due time on the University portal.
  - c. A team will be sent to attend the youth parliament at Raja Pearimohan College.

The meeting ends with a vote of thanks.

Sd/-

Coordinator



Sd/-

Teacher-in-Charge

Date: 03.12.2022

**Notice**

A meeting of the IQAC of Polba Mahavidyalaya will be held from 2.30 P.M. on 10.12.2022 in the chamber of the Principal.

1. To confirm the proceedings of the previous meeting.
2. To discuss regarding the introduction of new members of the IQAC.
3. To discuss regarding the MOUs/Linkages with various institutions for the sake of betterment of the academic quality of Polba Mahavidyalaya.
4. To discuss regarding the schedule of seminars to be held and approving the requisite budget for them.
5. To discuss regarding the conducting of internal examinations and the uploading of the marks on University portal.
6. AOB

Sd/-

Coordinator

Sd/-

Teacher-in-Charge



A meeting of the IQAC of Polba Mahavidyalaya is held on 10.12.2022 in the chamber of the Teacher-in-Charge at 2.30PM.

1. The proceedings of the previous meeting are read out and confirmed.
2. It is decided that Sri Chirantan Hazra (Assistant Professor in Physics, Hooghly Women's College and the Government Representative to the Governing Body of Polba Mahavidyalaya) and
3. It is hereby decided that on the basis of the plan of action decided in the meeting of the IQAC dated 16.08.2022 that Memorandum of Understanding (MOU)/Linkage will be formed with other Institutions of Higher Education and Professional Institutions to encourage a culture of mutual academic development through sharing of knowledge, expertise, academic resources and personnel. On the basis of this and the proposals received from various institutions, it is reported that two MOU/linkages have been signed with Tarakeswar Degree College on 01.12.2022 and Balagarh Bijoy Krishna Mahavidyalaya on 10/12/2022. IQAC approves the signing of the above mentioned.

It is also reported that Rajnagar Mahavidyalaya, Rishi Bankim Chandra College (Day), Acharya Sukumar Sen Mahavidyalaya, Akui Kamalabala Women's College and Rishi Bankim Chandra Evening College have expressed their intention of entering into MOU/Linkage. It is hereby decided that since these associations would be beneficial for the academic interest of Polba Mahavidyalaya, these MOU/Linkages are approved for signing.

It is also decided that the departments may conduct faculty exchange and other academic programmes with the colleges with whom MOU/Linkage has been formed subject to the approval of the HOI.

4. It is reported that various departments of the college have expressed their intention for organising seminars in the college to enhance the academic quality and to provide exposure to the students in the latest developments in the academia. On the basis of this, it is decided that the departments should organise one day seminars with State/National level resource persons. It is also decided that a budget would be drawn in consultation with the Finance Committee and Governing Body at the earliest to conduct these seminars.
5. It is resolved that the departments should conduct their internal assessment as per the dates specified by the academic committee. The marks should be forwarded to the coordinator of the IQAC within ten days of the completion of the examination. IQAC Coordinator is requested to complete the process of uploading the same on the portal of the University of Burdwan within the time stipulated by the University in due process.

The meeting concludes with a vote of thanks.

Sd/-

Coordinator



Sd/-

Teacher-in-Charge



10.03.2023

Notice

A meeting of the IQAC of Polba Mahavidyalaya will be held from 2.30 P.M. on 25.03.2023 in the chamber of the Principal.

1. To confirm the proceedings of the previous meeting.
2. To discuss regarding the proposals of Memorandum of Understanding (MOU)/Linkages received and those signed.
3. To purchase books for the library.
4. To discuss regarding the development of sports infrastructure in the college.
5. Formation of Research Monitoring Committee for the DST-SERB Project.
6. AOB

Sd/-

Coordinator

Sd/-

Teacher-in-Charge



A meeting of the IQAC is held on 25.03.2023 at 2.30 PM in the chamber of the Teacher-in-Charge.

1. The proceedings of the previous meeting is read out and confirmed.
2. It is reported that two MOU/linkages have been signed with Rajnagar Mahavidyalaya, Rishi Bankim Chandra College (Day), Acharya Sukumar Sen Mahavidyalaya, Akui Kamalabala Women's College, Rishi Bankim Chandra Evening College, Sarat Centenary College, Rampurhat Mahavidyalaya for the betterment of the academic milieu of the college. It is further reported that Tehatta Sadananda Mahavidyalaya, Sri Ramkrishna Sarada Vidya Mahapitha and Memari College. It is hereby decided as these MOU/Linkages would be beneficial for the development of the college through collaboration; the same should be signed at the earliest as per norms. Academic programmes to facilitate the MOU/Linkage should be conducted by departments subject to the approval of the HOI.
3. It has been reported that the college has not purchased new books for the library since 2019-2020. This has been found to be detrimental to the academic interest of the college. In the light of this it is decided the college would appeal to the Higher Education Department for a grant to purchase books at the earliest possible.
4. It has been reported that the ground for sports activities has been in a dilapidated state since the pandemic situation in 2020. This has hampered the development sports culture in the college. In the light of this, it is decided that immediately the renovation of the ground should be initiated.
5. It is reported that Dr. Amrita Das, Assistant Professor in History has been awarded a project grant of Rs. 20, 64,832/- for the DST-SERB Project titled Modeling of Elastic Waves Reflected in Inhomogenous Piezoelectric Semiconductor Structure. A project monitoring committee would be set up to assist and supervise the proceedings of the project.
6. It has been reported that various departments have been organising seminars as per the decision of the IQAC dated 10.12.2022.

The meeting ends with a vote of thanks.

Sd/-

Coordinator



Sd/-

Teacher-in-Charge



Date: 19.06.2023

**Notice**

A meeting of the IQAC of Polba Mahavidyalaya will be held from 2.30 P.M. on 28.06.2023 in the chamber of the Principal.

1. To confirm the proceedings of the previous meeting.
2. To discuss regarding the status of MOU/linkages signed.
3. To review the degree of achievement vis-à-vis the plan of action adopted.
4. To discuss regarding the prospect of submitting IQA for NAAC evaluation and accreditation (2<sup>nd</sup> cycle).
5. To discuss regarding the prospect of applying for the opening of a NCC unit in the College
6. AOB

Sd/-

Coordinator

Sd/-

Teacher-in-Charge



A meeting of the IQAC is held on 28.06.2023 at 2.30 PM in the chamber of the Teacher-in-Charge.

1. The proceedings of the previous meeting is read out and confirmed.
2. It is reported that two MOU/linkages have been signed with Purni Devi Chowdhury Girls College (04.05.2023), Dasarathi Khalisani mahavidyalaya (12.5.2023), Guskara Mahavidyalaya (19.5.2023), Turku Hansda Lapsa Hembram Mahavidyalaya (21.6.2023), Suri Vidyasagar College (23.6.2023), Sreegopal Banerjee College (26.6.2023), Hooghly Women's College (26.6.2023), Kabi Sukanta Mahavidyalaya (26.6.2023), Lokepara Mahavidyalaya (26.6.2023), Kandra Radhakanta Kundu Mahavidyalaya (28.6.2023) (Hazra memorial College (6.5.2023)). It is hereby decided as these MOU/Linkages would be beneficial for the development of the college through collaboration; the same should be signed at the earliest as per norms. Academic programmes to facilitate the MOU/Linkage should be conducted by departments subject to the approval of the HOI.
3. The following stands as the report of the achievements of the IQAC, vis-à-vis the plan of action decided at the commencement of the session.

a. To enter into MOU/Linkages with other Institutions of Higher Education to develop the overall academic quality of the institution.	The college has entered into MOU with 23 institutions of Higher Education and faculty exchange programmes have been organized with them.
b. To encourage departments to conduct seminars/workshops to provide academic exposure to both students and faculty members.	23 state level one day seminars have organized by various departments in collaboration with the IQAC.
c. To encourage the arrangement of add-on courses (both in house and in collaboration with external agencies) for enriching the students and instil employable skills in them.	07 add on courses have been organized both internally by various departments and also by external agencies like Mahindra Pride Classroom.
d. To conduct regular career counselling classes through the Career Counselling Cell of the institution.	07 Career Counseling Session held.
e. To prepare for reaccreditation under UGC-NAAC.	Pending AQARs being submitted.
f. To apply for funds/grant-in-aid to the Department of Higher Education for the development of physical and academic infrastructure of the college.	Applications for building grant, library grant, laboratory grant sent.
g. To revamp the website of the college. To open a new portal instead of the currently defunct <a href="http://www.polbamahavidyalaya.com">www.polbamahavidyalaya.com</a>	It has been decided that endeavor would be taken to shift to ac.in portal.



h. To enhance the extension activities through the two NSS Units of the college.	NSS Units have held multiple programmes and purchased essential goods in the given year.
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4. It is decided that the college must apply for the second cycle of NAAC evaluation and accreditation. All pending AQARs must be cleared in due time to ensure submission of IIQA at the earliest.
5. In the light of the local demand and for ensuring betterment of the students and the institution, the Teachers' Council and IQAC is requested to take necessary steps to get approval for opening a NCC unit from appropriate authorities.

The meeting ends with a vote of thanks.

Sd/-

Coordinator



Sd/-

Teacher-in-Charge

## 2. Academic and Administrative Audit (AAA)

**The University of Burdwan**  
Department of Inspector of Colleges  
Golden Jubilee Building,  
Purba Bardhaman-713104  
West Bengal



E-mail : [ic@buruniv.ac.in](mailto:ic@buruniv.ac.in)  
[icburuniv@gmail.com](mailto:icburuniv@gmail.com)  
Website : <http://www.buruniv.ac.in>

No. IC/Audit Committee/P-128/1643

Date : 13.08.2024

To  
The Principal/Teacher-in-Charge,  
**Polba Mahavidyalaya,**  
P.O. Polba, Dist. Hooghly.

Sir/Madam,

With reference to your letter vide No.PM/62(2024-2025) dated 12.08.2024, I am directed to inform you that an Audit Committee duly constituted by the Hon'ble Vice-Chancellor, B.U. consisting of the following members will pay a visit to your college within a short period for Academic/Administrative/Green Audit purpose :

Members of the Audit Committee

- Prof. Gouri Sankar Bandyopadhyay, Principal, Syamsundar College, P.O. Shyamsundar, Dist. Purba Bardhaman & Member of the Court, The University of Burdwan, M: 9434014440, Email: [banerjee.gourisankar@gmail.com](mailto:banerjee.gourisankar@gmail.com).
- Prof. Tanmoy Dasgupta, Dept. of Business Administration, The University of Burdwan, M: 9434113809/9064191447, Email: [tanmoy.dasgupta@gmail.com](mailto:tanmoy.dasgupta@gmail.com).
- Prof. Apurba Ratan Ghosh, Head, Dept. of Environmental Science, The University of Burdwan, M: 9434003445/9800015162, Email: [apurbaghosh2010@gmail.com](mailto:apurbaghosh2010@gmail.com).

You are therefore requested to contact the members of Audit Committee for above mentioned purpose.

Yours faithfully,

  
(S.K. Chowdhury)  
Registrar

&  
Inspector of Colleges(Addl. Charge)  
The University of Burdwan

Date : 13.08.2024

No. IC/Audit Committee/P-128/1643/1(3)  
Copy forwarded for information to :-

- Prof. Gouri Sankar Bandyopadhyay, Principal, Syamsundar College, P.O. Shyamsundar, Dist. Purba Bardhaman & Member of the Court, The University of Burdwan.
- Prof. Tanmoy Dasgupta, Dept. of Business Administration, The University of Burdwan.
- Prof. Apurba Ratan Ghosh, Head, Dept. of Environmental Science, The University of Burdwan.

  
(S.K. Chowdhury)  
Registrar

&  
Inspector of Colleges(Addl. Charge)  
The University of Burdwan

CONSOLIDATED  
ACADEMIC AUDIT REPORT  
[ACADEMIC YEARS: 2018-'19 to 2022-'23]

*Expert Committee*

*Prepared by  
The Audit Committee  
The University of Burdwan  
Burdwan*

*Institution: Polba Mahavidyalaya  
Polba, Hooghly, W.B.*

---

Date: 04/09/2024

To  
Mr Narugopal Kaibarta  
Teacher-In-Charge  
Polba Mahavidyalaya  
Polba - 712148  
Hooghly  
West Bengal

Website: [www.polbamahavidyalaya.ac.in](http://www.polbamahavidyalaya.ac.in)  
Email: [officepolbamahavidyalaya@gmail.com](mailto:officepolbamahavidyalaya@gmail.com)


Subject: Academic Audit Report Submission from Experts

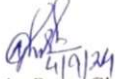
Sir

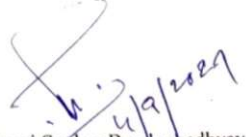
After verification of all the aspects in the College and necessary assessment of the report on "Academic Audit" submitted by your College for the academic sessions of 2018-'19 to 2022-'23, here, accordingly, we are submitting the Audit Report of "Academic Audit" of your College of the academic sessions of 2018-'19 to 2022-'23 for your kind perusal in the attached sheet.

We request you to please acknowledge and oblige.

Yours sincerely,

  
Dr. Tanmoy Dasgupta  
Professor & Head  
Deptt. of Business Administration  
The University of Burdwan  
Burdwan  
Dr. Tanmoy Dasgupta  
Professor  
Dept. Of Business Administration  
The University of Burdwan  
Burdwan - 713104, W.B.

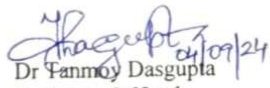
  
Dr. Apurba Ratan Ghosh  
Professor & Head  
Deptt. of Environmental Science  
The University of Burdwan  
Burdwan  
Professor & Head  
Environmental Science  
The University of Burdwan  
Burdwan

  
Dr. Gouri Sankar Bandyopadhyay  
Principal  
Syamsundar College  
Shyamsundar  
Purba Bardhaman  
Dr. Gouri Sankar Bandyopadhyay  
Principal  
Syamsundar College  
P.O. Shyamsundar, Dist.-Purba Bardhaman  
W.B. 713424


**Date: 04/09/2024**

**AUDIT REPORT ON ACADEMIC & ADMINISTRATIVE AUDIT  
CERTIFICATE**


*This is to certify that the Academic & Administrative Audit Report followed at Polba Mahavidyalaya, Polba, Hooghly (AISHE Code: C-44648) is based on the original data collected during the academic sessions 2018-'19 to 2022-'23. This has been assessed and is applicable to provide Quality education, Training and Mental health to the students for their smart future and career. Further, it is certified that the baseline data was prepared by Internal Quality Assurance Cell of the College team members of Polba Mahavidyalaya, Polba and submitted to us. The contents of the baseline data containing data mentioned in the Departmental Profile have been personally verified by the Expert Team constituted by the University of Burdwan, Burdwan for validity and reliability. The data used in the study are original in nature and have not been presented or published elsewhere. Data & Photographs used in the report are taken by the respective departments & IQAC team members during preparing their Reports of the concerned year from 2018-'19 to 2022-'23.*

  
Dr. Tanmoy Dasgupta  
Professor & Head  
Deptt. of Business Administration  
The University of Burdwan  
Burdwan

Dr. Tanmoy Dasgupta  
Professor  
Dept. Of Business Administration  
The University of Burdwan  
Burdwan - 713104, W.B.


  
Dr. Apurba Ratan Ghosh  
Professor & Head  
Deptt. of Environmental Science  
The University of Burdwan  
Burdwan

Professor & Head  
Environmental Science  
The University of Burdwan  
Burdwan


  
Dr. Gouri Sankar Bandyopadhyay  
Principal  
Syamsundar College  
Shyamsundar  
Purba Bardhaman  
Dr. Gouri Sankar Bandyopadhyay  
Principal  
Syamsundar College  
P.O.-Shyamsunder, Dist.-Purba Bardhaman  
W.B. 713424

**Schedule for Academic Audit & Environmental Audit**

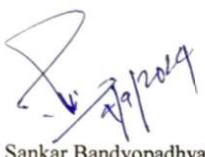
September 4, 2024 Time	Schedule	Venue
11:00 AM	Introductory Meeting	Principal's Office
11:30 AM	Meeting with IQAC & Members of the Committee	Principal's Office
12:00 NOON	Presentation by Coordinator IQAC & Presentation by Different Departments	Visit to Academic & Administrative Buildings
02:15 PM	Lunch	
02:45 PM	Presentation by Different Departments	
03:45 PM	Interaction with Coordinator & Members of Green Committee & Physical visit with Convener & Committee Members	Physical facility in and around the campus
05:00 PM	Report Writing	
06:00 PM	Exit Meeting	Seminar Hall, Academic Building

  
Dr. Tanmoy Dasgupta  
Professor & Head  
Deptt. of Business Administration  
The University of Burdwan  
Burdwan

*Dr. Tanmoy Dasgupta*  
Professor  
Dept. of Business Administration  
The University of Burdwan  
Burdwan - 713104, W.B.

  
Dr. Apurba Ratan Ghosh  
Professor & Head  
Deptt. of Environmental Science  
The University of Burdwan  
Burdwan

*Professor & Head*  
*Environmental Science*  
*The University of Burdwan*  
*Burdwan*

  
Dr. Gouri Sankar Bandyopadhyay  
Principal  
Syamsundar College  
Shyamsundar  
Purba Bardhaman  
*Dr. Gouri Sankar Bandyopadhyay*  
*Principal*  
*Syamsundar College*  
*P.O.-Shyamsundar, Dist.-Purba Bardhaman*  
*W.B. 713424*



### **1. Introduction**

Polba Mahavidyalaya, a co-educational General Degree College, is located in the Polba-Dadpur Block (identified as a SC/ST and OBC and minority communities concentrated block) in the district of Hooghly, the only undergraduate College in this Block. It was established on 2005 with the goal of providing all round opportunity and access to higher education to a greater population especially from the marginalised and backward sections. The establishment of Polba Mahavidyalaya stands as a testament to the commitment to educational accessibility, addressing the needs of the rural students and fostering a conducive environment for higher learning. Since inception it is affiliated to the University of Burdwan. Now, the College is trying to maintain its academic and administrative excellence and has been continuously upgrading the curricula and infrastructure in order to impart quality education. It maintains a collaborative effort among professional administrators, committed teachers and motivated students. Through its distinctiveness as an academic institution over a long period of time, the authority of the College believes in continuous improvement. Despite the obstacles, their mission has been successful and the positive momentum of the College continues – it is a big achievement for all associate with the college. Presently, there are total fourteen subjects, including eight Hons. subjects.

Therefore, the authorities in line with one of its mission of improvement by raising the realm of good to great to greater, through continuous quality assessment. College believes in continuous improvement through continuous quality assessment. The college received its first accreditation in 2016. The College was awarded B grade (2.44) during its First Cycle of assessment. The College is preparing for its Second Cycle of assessment by NAAC.

### **Audit Committee**

The University of Burdwan has constituted a three members committee to conduct an Academic & Administrative Audit of the MUC Women's College, Burdwan. The members of the Audit Committee are as follows:

- ❖ Dr Tanmoy Dasgupta, Professor & Head, Deptt. of Business Administration, The University of Burdwan, Burdwan
- ❖ Dr Apurba Ratan Ghosh, Professor & Head, Deptt. of Environmental Science, The University of Burdwan, Burdwan
- ❖ Dr Gouri Sankar Bandyopadhyay, Principal, Syamsundar College, Shyamsundar, Purba Bardhaman

## **2. Objective & Scope of the Audit**

Members along with the Teacher-in-Charge, Mr Narugopal Kaibarta in presence of IQAC Coordinator and members at a preliminary meeting, held on 04-09-2024 at 11.00 am outlines the broad objectives of the academic audit as an assessment of the College. Accordingly, the audit team members decided to look into the prevailing situation at the College along the following aspects in course of the audit.

### **Scope**

- Methodology of teaching and learning adopted for the different courses run by the College
- Functioning of the Laboratories and Computer Facilities.
- Examination and Evaluation system
- Activities of the Internal Quality Assurance Cell
- Central Library and Sport facility, Gymnasium, etc.
- Outreach Programmes by NSS as well as regular students.
- Opportunities and Scope of improvements in the major functional areas

The team is empowered and expected to express their views and give suggestions for the improvement of the systems being followed by the College.

### **3. Methodology**

At the meeting with the Dr Kaibarta, Teacher-in-Charge, the Coordinator-IQAC, and other faculty members, officials, a discussion was made with the Principal which gave a general and broad profile of the facilities and activities of the College. The new facilities added are also noted by the audit team.

The Audit team visited the various departments and facilities, and had brief interactions with the faculty of each department, and the support staff. Visits to the laboratories, Computer facilities, administrative office, Library and some of the other facilities of the College are accommodated in the schedule arranged by the College to enable the Audit Committee to acquire relevant first-hand information.

Based on the departmental profile, information/data from the available documents and the interactions with the Head/Coordinator relating to different components of the department/institution, the Audit Committee has made a sincere endeavour to put forward certain views, observations and recommendations in the body of this report with expectations that these recommendations, when implemented, will best serve the interest of the College as intended.

#### 4. Institutional Distinctiveness

- ✦ The College since inception is affiliated to the University of Burdwan since 2005.
- ✦ College has a campus area of about 18372.73 sq.m. and built-up area of 6861.5 sq.m. along with green space of about 7141.11 sq.m. in and around the campus.
- ✦ Most of the faculty members are awarded PhD (71%)
- ✦ Over 60% of the students are girls.
- ✦ Over 60% of total enrolled students belong to socially and economically marginalised communities like SC/ST/OBC.
- ✦ College maintains its Gardens, Medicinal Plants Garden, Soil Testing Unit *etc.*, within the campus and also motivate the students in campus cleaning programs and pollution free campus.
- ✦ College conducts meeting of Internal Grievance Redressal Cell, Anti-Ragging Cell, Gender sensitization Cell, ICC, *etc.*, considering its need.
- ✦ College provides free Wi-Fi facility to faculty members with a bandwidth of 250, 100 & 80 Mbps.
- ✦ Library automation is going on containing 10,701 books on volumes/catalogue, and COHA & OPAC services for Library Management.
- ✦ Overall pass percentage is satisfactory.
- ✦ Orientation programmes for the new entrants (students) should be organized.
- ✦ The support staffs are very happy with the College Administration.
- ✦ The IQAC conducts its tasks efficiently.
- ✦ There are total 9 Classrooms and one Smart Class Room and two ICT-enabled class rooms.
- ✦ Presently, total no. of permanent teachers is 21 against 21 sanctioned posts, 17 SACT members, 06 non-teaching staff against 08 sanctioned posts.
- ✦ College follows tutorial/remedial class for the weaker students informally.
- ✦ Two units of NSS are working satisfactorily and adopted villages namely Unchai, Polba and Barunan Para, Polba),

#### 5. College Campus & Facilities:

College campus consists of the following sections

a. *Main Campus comprises –*

- ✦ i) Main Building: 01
- ✦ ii) Science Building: 01
- ✦ iii) Library Building: Library: Included in Main Building
- ✦ iv) Sports Complex: Play Ground, Indoor games Equipments like Carom and Table Tennis are also available.
- ✦ v) Students' Activity Building: Students Activity Room, NSS room, Girls' Common Room

- ✦ vi) Administrative Building: College Office, Principal's Chamber, Canteen.
- ✦ vii) Car parking and Cycle Shed: Yes
- ✦ viii) Ramp at ground floor- Yes, Science Building and Modern Toilet.
- ✦ ix) Green Generators: 02
- ✦ x) Green area including Play Ground, Water Body (Present in Campus and its sanctity is ensured by us, however it is technically and legally not a part of the college campus area yet) Medicinal plants garden, kitchen garden, timber trees: 7141.11 sq.m. (sans the water body).
- ✦ xi) Rainwater harvesting system, if yes, installed on (22<sup>nd</sup> April 2022) Session 2021- 22.
- ✦ xii) Medicinal garden- Yes, since 2015-16

*Vision & Mission statements be prepared freshly*

#### **6. Goals of the College**

- i. Provide an inclusive educational environment for rural students dominated by Reserve categories; enhance the strength and capabilities of the local students coming from diverse socio-economic backgrounds. In pursuit of an inclusive developmental mode, the College teaches its students to appreciate, respect and promote the perspectives, rights and dignities of each individual.
- ii. Encourage students to realize their own potential.
- iii. Prepare students to become analytical and responsible citizens; and aware about societal inclusion.
- iv. Promote teamwork and collaborative learning among the students and nurture a community of learners motivated by a quest for academic excellence through field work, field visit, internship, etc.

#### **7. Awards and Accolades**

The College received RUSA Grant of sanction amount of Rs. 1.0 cr under RUSA 2.0. While reputation has grown over the years, the College intends to go for assessment by NAAC.

#### **8. Management**

The College has two decision making bodies:

- Governing Body
- Internal Quality Assurance Cell

The various aspects of the Academic affairs and administration of the College are organized and looked after by the different committees constituted by the Members of the Management and Faculty. In some of these committees, representatives of the students and alumni are also present.

### 9. Observations

Observations based on the documents provided by the College authorities and meeting with the different stakeholders of the College on September 4, 2024 are recorded as follows:

### 10. Courses of learning, as on 2022-23

Table 1: Departments in the College		Programme	Total
Stream			
<b>Arts</b>		B.A. Honours & General	09 [08: Hons. + 01: General]
B. A. Bengali [Hons. & Gen.]			
B. A. English [Hons. & Gen.]			
B. A. Education [Hons. & Gen.]			
B. A. History [Hons. & Gen.]			
B. A. Philosophy [Hons. & Gen.]			
B. A. Geography [Hons. & Gen.]			
B. A. Political Science [Hons. & Gen.]			
B. A. Sanskrit [Hons. & Gen.]			
B. A. Economics [Gen.]			
<b>Science</b>		B. Sc. General	<b>06</b>
B. Sc. Mathematics [Gen.]			
B. Sc. Chemistry [Gen.]			
B. Sc. Physics [Gen.]			
B. Sc. Zoology [Gen.]			
B. Sc. Botany [Gen.]			
B. Sc. Geography [Hons.]			
Number of Add-on Course			07
<b>TOTAL :</b>		<b>UG</b>	<b>14</b>

## **11. Assessment of courses**

### **Language groups**

#### **1. B.A.**

- ❖ Vision and Mission of the departments be well articulated highlighting the objectives, goals and opportunities of the courses.
- ❖ Two faculty members are recognised as members of BoS of the home university.
- ❖ Pass percentage of students is good.
- ❖ Student progression should be taken care off.
- ❖ Students' enrichment programmes be conducted more for the benefit and exposure of them.
- ❖ Faculty members should be encouraged to publish their research articles in the UGC care listed journals.
- ❖ Career counselling is required.
- ❖ Departments must prepared a well-designed future plans for the overall development of the subjects.
- ❖ Placement process be initiated by the departments as well as College authority.

### **Humanities and Social Sciences**

#### **2. B.A. & B.Sc.**

- ❖ Vision and Mission of the departments be revised mentioning the uniqueness, strength and opportunities of the departments.
- ❖ Student progression from UG to PG is not satisfactory.
- ❖ Departments are conducting seminars/webinars on regular basis.
- ❖ More Students' enrichment programmes be conducted for their benefit and exposure.
- ❖ Faculty members should be encouraged for more number of publications in the UGC care listed journals.
- ❖ Teachers should take initiative to publish chapters in books, and in edited volumes.
- ❖ Teachers should apply for getting fund from sponsoring agency to undertake their research.
- ❖ Senior faculty members will take initiative to incorporate the relevant new topics in the syllabi for the subject enrichment, skill orientation and more job opportunities and development of entrepreneurship amongst the students.
- ❖ Departments must prepare a well- articulated future plan.
- ❖ Departments must take care for placement of the students.

## 12. Strengths & Opportunities for Improvements

### Strengths

The audit committee indicated the following strengths of the College and these are mentioned below:

- ✓ Forward looking and visionary leadership of the College authority
- ✓ Willingness of leadership for all round continuous quality improvement
- ✓ Enforcement of discipline in a fair and just manner
- ✓ Apolitical ambience of the College
- ✓ Good and competent teaching faculty using updated pedagogy with supportive IT facility.
- ✓ Quality teaching intends to fulfill the needs of the students.
- ✓ Committed and supportive non-teaching staff.
- ✓ NSS units are working effectively and adopted two village nearby.
- ✓ College should complete the up to date financial audits.

### Opportunities for Improvement

The college can easily raise the bar of its achievement if the following points are taken care of:

- ✓ Research initiation
- ✓ Publications
- ✓ Formation of Eco Club
- ✓ Innovations in teaching-learning
- ✓ Development of e-content and participation in different learning platforms.
- ✓ Reforming the Library facility
- ✓ Utilization of existing water body for fruitful use and resource mobilization.

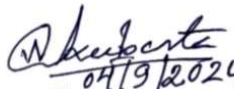
## 13. General Conclusion

- The College is maintaining a congenial green ambience (covering approx. 40%) of better teaching-learning process.
- Discipline-centric progression of students is to be taken care off.
- Financial audit be regularise
- Overall academic and administrative development be considered for institutional academic excellence.
- Emphasis on job-oriented courses/Add-on Courses, etc.
- Emphasis on Research projects from different agencies be taken care off.

#### 14. Declaration


I agree with all the recommendations and observations mentioned in this report.

Date: September 4, 2024  
Place: Polba Mahavidyalaya  
Polba, Hooghly


  
04/09/2024.  
Signed by  
College Teacher-in-Charge  
with Seal  
Teacher in Charge  
Polba Mahavidyalaya  
Polba, Hooghly, West Bengal

#### 15. Gratitude

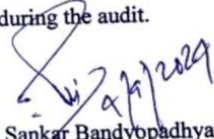
The Committee members feel honoured and take this opportunity to express sincere thanks and gratitude to the College authorities for being invited to conduct the audit. They would also like to express their heartfelt thanks to all the faculty members and support staff for their wholehearted cooperation along with the hospitality that has been extended during the audit.

  
04/09/24  
Dr. Tanmoy Dasgupta  
Professor & Head  
Deptt. of Business Administration  
The University of Burdwan  
Burdwan

Dr. Tanmoy Dasgupta  
Professor  
Dept. Of Business Administration  
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Burdwan - 713104, W.B.

  
04/09/24  
Dr. Apurba Ratan Ghosh  
Professor & Head  
Deptt. of Environmental Science  
The University of Burdwan  
Burdwan

Professor & Head  
Environmental Science  
The University of Burdwan  
Burdwan

  
04/09/2024  
Dr. Gouri Sankar Bandyopadhyay  
Principal  
Syamsundar College  
Shyamsundar  
Purba Bardhaman

Dr. Gouri Sankar Bandyopadhyay  
Principal  
Syamsundar College  
P.O.-Shyamsundar, Dist.-Purba Bardhaman  
W.B. 713424



### 3. Collaborative quality initiatives with other institution(s)



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NIPAM  
NATIONAL IP AWARENESS MISSION

# IPR Awareness Programme

(Under National Intellectual Property Awareness Mission)



75  
Azadi Ka  
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# NIPAM

NATIONAL IP AWARENESS MISSION



## INTELLECTUAL PROPERTY RIGHTS AWARENESS PROGRAMME

ORGANISED BY

OFFICE OF THE CONTROLLER GENERAL OF PATENTS DESIGN AND TRADEMARKS  
DEPARTMENT FOR PROMOTION OF INDUSTRY AND INTERNAL TRADE  
MINISTRY OF COMMERCE AND INDUSTRY, GOVERNMENT OF INDIA

**IN ASSOCIATION WITH IQAC, POLBA MAHAVIDYALAYA**

**Patron:** Dr. Sushanta Kumar Mazumdar, Principal, Polba Mahavidyalaya

**Speaker:** Mr. Arnab Bhattacharyya, Examiner of Patents & Designs (Group A Gazetted), The Patent Office, Kolkata; DPIIT, Ministry of Commerce & Industry, Govt. of India

**Coordinator:** Dr. Santanu Sengupta, IQAC, Polba Mahavidyalaya

Date & Time: 05<sup>th</sup> May, 2022 (12P.M.-1P.M.)

Link for Registration: <https://forms.gle/2TXiLGKZjsqHXpEA9>

Link for Joining: <https://patentofficekolkata.webex.com/patentofficekolkata/j.php?MTID=m7593f9c02f2e83b091f52b0b7f3ed706>

\*Certificates will be issued to registered participants only.



बौद्धिक संपदा

भारत

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INTELLECTUAL PROPERTY  
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भारत सरकार

GOVERNMENT OF INDIA

पेटेंट कार्यालय

Office of the Controller General of  
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वाणिज्य और उद्योग मंत्रालय

Ministry of Commerce & Industry

उद्योग संवर्धन और आंतरिक व्यापार विभाग

Department for Promotion of Industry and Internal Trade

बौद्धिक संपदा भवन

BOUDDHIK SAMPADA BHAWAN

सीपी/CP-2, सेक्टर/Sector-V,

साल्ट लेक /SALT LAKE

कोलकाता/KOLKATA- 700 091.

दूरभाष/Tel : (91) (33) 2367 9101

: (91) (33) 2367 1987

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ई-मेल/E-Mail: kolkata-patent@nic.in

वेबसाइट/Website: www.ipindia.nic.in

: www.ipindia.gov.in

संख्या/No. : POK/NIPAM/2021

दिनांक/Date: 12/01/2022

To  
The Principal  
Polba Mahavidyalaya  
P.O. and P.S.: Polba, Hooghly.

**Sub: Awareness on intellectual property (IP) under  
"National Intellectual Property Awareness Mission (NIPAM)" organized by DPIIT,  
Ministry of Commerce & Industry, Govt. of India – Reg.**

Respected Sir,

Our Nation is commemorating the 75<sup>th</sup> Anniversary of India's Independence and on this occasion a campaign 'Azadi ka Amrit Mahotsav' is being observed by the Government of India. Under this campaign, all Departments and Ministries are hosting various activities for 'AatmaNirbhar Bharat'.

Recently, the Department for Promotion of Industry & Internal Trade under Ministry of Commerce & Industry (DPIIT) has launched the "National Intellectual Property Awareness Mission (NIPAM)", under which a special drive has been initiated to impart awareness on different aspects of Intellectual Property (IP) to students/ participants across the nation.

As a part of the said campaign, expert resource persons from our Office would be assigned for an online session to create awareness among the students in your department/ institution. After successful completion of the said session, a certificate in the name of participant as well as institution shall be issued by the competent authority.

A line of confirmation for allowing the said programme to be conducted in your institution is kindly solicited.

With Warm Regards,

Yours sincerely,

(Dr. Sukanya Chattopadhyay)

Deputy Controller of Patents & Designs & Head of Office  
& Sr. Team Leader - NIPAM

Dr. SUKANYA CHATTOPADHYAY  
Dy. Controller of Patents & Designs  
And Head of Office  
The Patent Office, Govt. of India  
CP-2, Sector-V, Salt Lake  
Kolkata-700 091

**Notice**

All Teaching, Non-Teaching Staff & Students of Polba Mahavidyalaya are hereby informed that the IQAC, Polba Mahavidyalaya is going to organize a Seminar on "Intellectual Property Rights" on 05.05.2022 in hybrid mode.


All are cordially requested to register and join the session.

Link for Registration: <https://forms.gle/2TXiLGKZjsqHXpEA9>

Webex Link for Online Participation:

<https://patentofficekolkata.webex.com/patentofficekolkata/j.php?MTID=m7593f9c02f2e83b091f52b0b7f3ed706>

Sd/-



Principal

Principal  
Polba Mahavidyalaya  
P.O.- Polba, Dist.- Hooghly  
West Bengal




## REPORT

A seminar to create awareness regarding Intellectual Property Rights was organized by IQAC, Polba Mahavidyalaya, in association with NIPAM, Government of India. Sri. Arnab Bhattacharya, Examiner of Patents and Designs and NIPAM officer, was the resource person of the event.

Other than Sri Bhattacharya's illuminating talk about the forms and rules of IPR, Dr. Sushanta Kumar Mazumdar delivered the keynote address. He spoke about globalization and the emergence of IPR in the third world. Later Sri Arnab Bhattacharya's talk also included an interactive session including a quiz to help the audience understand the notion of IPR better.

The seminar closed with a vote of thanks delivered by Dr. Kali Prasad Mishra.

Approximately 270 students, faculty members and non-teaching staff attended the said seminar on webex platform.

  
Coordinator  
I. Q. A. C.  
Polba Mahavidyalaya  
Polba, Hooghly  
West Bengal

Schedule of Intellectual Property Rights Awareness Programme (Hybrid Mode)  
One Day Seminar organized by IQAC, Polba Mahavidyalaya and NIPAM, Govt, of India.

05.05.2022


12-12.30Pm: Introductory Statement: Dr. Santanu Sengupta, IQAC, Polba Mahavidyalaya

12.30-1PM: Keynote Address: Dr. Sushanta Kumar Mazumdar, Principal, Polba Mahavidyalaya

1-2PM: Awareness Lecture on IPR: Sri Arnab Bhattacharya, Examiner of Patents and Designs, The Patent Office, Kolkata, DPIIT, Ministry of Commerce and Industry, Govt. of India.

2-2.30Pm: Quiz and Interactive Session

2.30-3PM: Vote of Thanks- Dr. Kali Prasad Mishra, Head of the Department, Sanskrit, Polba Mahavidyalaya.

  
Coordinator  
I. Q. A. C.  
Polba Mahavidyalaya  
Polba, Hooghly  
West Bengal



Government of India  
Ministry of Commerce and Industry  
Department for Promotion of Industry and Internal Trade  
Office of the Controller General of Patents, Designs and Trade Marks

## CERTIFICATE OF APPRECIATION

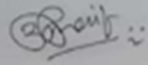
Presented to

**POLBA MAHAVIDYALAYA**

*In recognition of active participation in the **National Intellectual Property Awareness Mission (NIPAM)** launched by the Government of India on the occasion of the 75th anniversary of independence under the banner "Azadi Ka Amrit Mahotsav" to create widespread awareness on Intellectual Property Rights (IPR). The exceptional contribution in successfully organizing the awareness programme on **May 05, 2022** in association with **Intellectual Property Office, Kolkata** by providing your valuable time and support is highly appreciated.*

*Solicit your continued support for outreach of IPR far and wide.*



  
(Prof. (Dr) Unnat P. Pandit)  
CONTROLLER GENERAL OF  
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Date: May 05, 2022

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4-29-2022 18:13:43	ghosh.kumarsanjoy10@gmail.com	ghosh.kumarsanjoy10@gmail.com	Dr.	SANJOY KUMAR GHOSH	M	Faculty	POLBA MAHAVIDYALAYA	BENGALI
5-5-2022 10:11:31	attreysarker@gmail.com	attreysarker@gmail.com	Ms.	ATTREYI SARKAR	F	Student	Polba Mahavidyalaya	Education honours
4-29-2022 18:44:19	mail2sayantanmanna@gmail.com	mail2sayantanmanna@gmail.com	Mr.	SAYANTAN MANNA	M	Student	Polba Mahavidyalaya	B.sc.
4-29-2022 19:05:55	sibajidas123456@gmail.com	sibajidas123456@gmail.com	Mr.	SIBAJI DAS	M	Faculty	POLBA MAHAVIDYALAYA	PHYSICS
5-4-2022 11:33:31	anushreemondalmanai@gmail.com	anushreemondalmanai@gmail.com	Ms.	ANUSHREE MONDAL	F	Student	Polba Mahavidyalaya	B.A.
4-29-2022 19:32:56	manali.choudhury89@gmail.com	manali.choudhury89@gmail.com	Ms.	MANALI CHOUDHURY	F	Faculty	Polba Mahavidyalaya, University of Burdwan	English
4-29-2022 20:49:51	santanu.sengupta21@gmail.com	santanu.sengupta21@gmail.com	Dr.	SANTANU SENGUPTA	M	Faculty	Polba Mahavidyalaya	History
4-29-2022 20:49:55	subrataadhikari379@gmail.com	Subrataadhikari379@gmail.com	Mr.	Subrata adhikari	M	Student	Polba Mahavidyalaya	B.A general
4-29-2022 21:04:48	maliksuman216@gmail.com	maliksuman216@gmail.com	Mr.	Suman Malik	M	Student	Polba Mahavidyalaya	B.A.
4-29-2022 21:02:10	sudipaporel1@gmail.com	sudipaporel1@gmail.com	Ms.	Sudipa Porel	F	Student	Polba Mahavidyalaya	B.A.
4-29-2022 21:27:48	dhrubajyotimukherjee274@gmail.com	dhrubajyotimukherjee274@gmail.com	Mr.	HRUBAJYOTI MUKHERJEE	M	Student	Polba Mahavidyalaya	HISTORY HOUNRS B.A 2ND YEAR
4-29-2022 21:29:08	nazifamondal79@gmail.com	nazifamondal79@gmail.com	Ms.	NAZIFA MONDAL	F	Student	Polba Mahavidyalaya	HISTORY HOUNRS B.A 2ND YEAR

  
 Coordinator  
 I. Q. A. C.  
 Polba Mahavidyalaya  
 Polba, Hooghly  
 West Bengal

4-29-2022 21:30:26	simasadhukhan26@gmail.com	simasadhukhan26@gmail.com	Ms.	SIMA SADHUKHAN	F	Student	Polba Mahavidyalaya	B.A.
4-29-2022 23:09:24	ghoshtushar174@gmail.com	ghoshtushar174@gmail.com	Mr.	TUSHAR KANTI GHOSH	M	Student	Polba Mahavidyalaya	BA HISTORY HONOURS
4-29-2022 23:07:35	jamsedb2001@gmail.com	jamsedb2001@gmail.com	Mr.	JAMSED UDDIN MONDAL	M	Student	Polba Mahavidyalaya	BA History Hons
4-30-2022 7:43:04	bsaren360@gmail.com	bsaren360@gmail.com	Mr.	Basudev saren	M	Student	Polba Mahavidyalaya	History honours
4-30-2022 10:24:47	sadhupalash075@gmail.com	sadhupalash075@gmail.com	Mr.	PALASH SADHU	M	Faculty	Polba Mahavidyalaya	MATHEMATICS
4-30-2022 10:28:26	arpitadey11111@gmail.com	arpitadey11111@gmail.com	Ms.	ARPITA DEY	F	Faculty	Polba Mahavidyalaya	EDUCATION
4-30-2022 10:31:07	si348344@gmail.com	si348344@gmail.com	Mr.	SK SOFIKUL ISLAM	M	Student	Polba Mahavidyalaya	BA GENERAL
4-30-2022 10:36:52	sanchitaseal7@gmail.com	sanchitaseal7@gmail.com	Ms.	SANCHITA SEAL	F	Faculty	Polba Mahavidyalaya	BOTANY
4-30-2022 10:43:30	amritadas0039@gmail.com	amritadas0039@gmail.com	Dr.	AMRITA DAS	F	Faculty	Polba Mahavidyalaya	MATHEMATICS
4-30-2022 10:48:48	keyad7189@gmail.com	keyad7189@gmail.com	Ms.	KEYA DAS	F	Student	Polba Mahavidyalaya	Bsc bio general
4-30-2022 10:59:06	jannatunnesha.2001@gmail.com	jannatunnesha.2001@gmail.com	Ms.	JANNATUN NESHA	F	Student	Polba Mahavidyalaya	BA HISTORY HONOURS
4-30-2022 11:00:05	asrafulbond1432@gmail.com	asrafulbond1432@gmail.com	Mr.	SK ASRAFUL HAQUE	M	Student	Polba Mahavidyalaya	Ba history honours
4-30-2022 11:01:32	nandi.rana@gmail.com	nandi.rana@gmail.com	Dr.	RANA NANDI	M	Faculty	Polba Mahavidyalaya	Physics
4-30-2022 11:03:06	milankisku80@gmail.com	milankisku80@gmail.com	Mr.	MILAN KISKU	M	Faculty	Polba Mahavidyalaya	The Department of Political Science
4-30-2022 11:10:29	biswajitdhara27@gmail.com	biswajitdhara27@gmail.com	Mr.	BISWAJIT DHARA	M	Faculty	Polba Mahavidyalaya	GEOGRAPHY
4-30-2022 11:30:13	paromitadassarkar0086@gmail.com	Paromitadassarkar0086@gmail.com	Dr.	PAROMITA DAS SARKAR	F	Faculty	Polba Mahavidyalaya	HISTORY
4-30-2022 11:46:57	moulig296@gmail.com	moulig296@gmail.com	Mr.	MOULI GHOSH	F	Student	Swami Vivekananda University	Msc BIOTECHNOLOGY
4-30-2022 12:04:58	tomasarkar166@gmail.com	tomasarkar166@gmail.com	Ms.	Monisha sarker.	F	Student	Swami vivekananda University Kolkata	Bsc microbiology

*Signature*


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4-30-2022 12:06:49	susmitamaity665@gmail.com	susmitamaity665@gmail.com	Ms.	SUSMITA MAITY	F	Student	Polba Mahavidyalaya	English (Hons)
4-30-2022 12:07:31	rimpaghosh172004@gmail.com	rimpaghosh172004@gmail.com	Ms.	SHRABONI GHOSH	F	Student	Polba Mahavidyalaya	English(Hons.)
4-30-2022 12:19:53	dilipbagdi17@gmail.com	dilipbagdi17@gmail.com	Mr.	DILIP BAGDI	M	Faculty	Polba Mahavidyalaya	POLITICAL SCIENCE
4-30-2022 12:30:46	dipghoshpolba@gmail.com	dipghoshpolba@gmail.com	Mr.	DIP GHOSH	M	Student	Polba Mahavidyalaya	B.Sc
4-30-2022 12:40:45	sima.parvin2503@gmail.com	sima.parvin2503@gmail.com	Ms.	Sima parvin	F	Student	Polba Mahavidyalaya	B.A GENERAL 2nd Year
4-30-2022 12:57:21	sakirakhatoon174@gmail.com	Sakirakhatoon174@gmail.com	Ms.	SAKIRA KHATUN	F	Student	Polba Mahavidyalaya	BA Genarel
4-30-2022 12:57:21	ah7294252@gmail.com	ah7294252@gmail.com	Mr.	AKIL HOSSAIN	M	Student	Polba Mahavidyalaya	Department of English
4-30-2022 13:00:51	mandirasaren993@gmail.com	mandirasaren993@gmail.com	Ms.	MANIDRA SAREN	F	Student	Polba Mahavidyalaya	B. A General
4-30-2022 13:01:10	banerjees2323@gmail.com	banerjees2323@gmail.com	Ms.	BARNALI BANERJEE	F	Student	Polba Mahavidyalaya	B.A. General
4-30-2022 13:15:58	gobindabarui@rediffmail.com	gobindabarui@rediffmail.com	Mr.	GOBINDA BARUI	M	Staff	Polba Mahavidyalaya	Library
4-30-2022 13:15:25	pramitaganguly89@gmail.com	pramitaganguly89@gmail.com	Ms.	PRAMITA GANGULY	F	Student	Polba Mahavidyalaya	English honours
4-30-2022 13:23:31	monitatu420@gmail.com	monitatu420@gmail.com	Ms.	MONITA TUDU	F	Student	Polba Mahavidyalaya	BA History Honours
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4-30-2022 13:30:30	susanta.mazumdar@gmail.com	susanta.mazumdar@gmail.com	Dr.	SUSHANTA KUMAR MAZUMDAR	M	PRINCIPAL	Polba Mahavidyalaya	ECONOMICS
4-30-2022 13:34:45	sandip9933631696@gmail.com	sandip9933631696@gmail.com	Mr.	ARITRA CHAKRABORTY	M	Student	Polba Mahavidyalaya	BA HISTORY HONOURS
4-30-2022 13:38:12	sanmitghosal@gmail.com	sanmitghosal@gmail.com	Mr.	SANMIT KUMAR GHOSAL	M	Staff	Polba Mahavidyalaya	COMPUTER
4-30-2022 13:41:54	bhaskarghosh844@gmail.com	bhaskarghosh844@gmail.com	Mr.	BHASKAR GHOSH	M	Student	Polba Mahavidyalaya	BA in Geography Honours
4-30-2022 13:42:01	manishghosh489@gmail.com	manishghosh489@gmail.com	Mr.	MANISH KUMAR GHOSH	M	Student	Polba Mahavidyalaya	BA in Education Honours

*D. A. Ghosh*

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4-30-2022 13:54:29	maryampolba786@gmail.com	maryampolba786@gmail.com	Ms.	MARYIAM KHATUN	F	Student	Polba Mahavidyalaya	B.A. general
4-30-2022 14:21:30	rakhisaren888@gmail.com	rakhisaren888@gmail.com	Ms.	RAKHI SAREN	F	Student	Polba Mahavidyalaya	B.A. general
4-30-2022 14:20:53	nilmonihembram3@gmail.com	nilmonihembram3@gmail.com	Ms.	NILMONI HEMBRAM	F	Student	Polba Mahavidyalaya	B.A. general
4-30-2022 14:22:13	hghosh2831@gmail.com	hghosh2831@gmail.com	Ms.	HIMANGSHU GHOSH	F	Student	Polba Mahavidyalaya	B.A. general
4-30-2022 14:23:48	silpasadhukhan3123@gmail.com	silpasadhukhan3123@gmail.com	Mr.	SILPA SADHUKHAN	M	Student	Polba Mahavidyalaya	B.A.
5-5-2022 7:41:08	samarashmatik463@gmail.com	samarashmatik463@gmail.com	Ms.	SUSMITA KANTHALI	F	Student	Polba Mahavidyalaya	B.A.
4-30-2022 14:24:50	majhipayel396@gmail.com	majhipayel396@gmail.com	Ms.	ANUSHREE MAJHI	F	Student	Polba Mahavidyalaya	B.A.
4-30-2022 14:32:09	rd723971@gmail.com	rd723971@gmail.com	Ms.	MITA DAS TANUSREE MAJHI	F	Student	Polba Mahavidyalaya	B.A. General
4-30-2022 14:34:05	ngkaibarta@gmail.com	ngkaibarta@gmail.com	Ms.	NARUGOPAL KAIBARTA	M	Faculty	Polba Mahavidyalaya	B.A
4-30-2022 14:50:21	sarkarkuheli71@gmail.com	sarkarkuheli71@gmail.com	Mr.	KUHELI SARKAR	F	Student	Polba Mahavidyalaya	History
4-30-2022 14:44:17	smritidas765@gmail.com	Smritidas765@gmail.com	Ms.	SMRITI DAS	F	Student	Polba Mahavidyalaya	B.sc General (Bio)
4-30-2022 14:44:26	kpmishra72@gmail.com	kpmishra72@gmail.com	Ms.	KALI PRASAD MISHRA	F	Student	Polba Mahavidyalaya	B.A General
4-30-2022 15:17:26	afriali900@gmail.com	afriali900@gmail.com	Dr.	MST AFRIN ALI	M	Faculty	Polba Mahavidyalaya	Sanskrit BENGALI HONOURS B.A 2ND YEAR
4-30-2022 15:39:46	ashapule@gmail.com	ashapule@gmail.com	Ms.	ASHA PULE	F	Student	Polba Mahavidyalaya	B. A. General
4-30-2022 16:12:43	manishakundu345@gmail.com	manishakundu345@gmail.com	Ms.	MANISHA KUNDU	F	Student	Polba Mahavidyalaya	M.SC. BIOTECHNOLOGY
4-30-2022 16:15:33	panswagata608@gmail.com	panswagata608@gmail.com	Ms.	SWGATA PAN	F	Student	Polba Mahavidyalaya	Political science
4-30-2022 16:24:24	labonilohar2002@gmail.com	labonilohar2002@gmail.com	Ms.	LABONI LOHAR	F	Student	Polba Mahavidyalaya	B.A. general

  
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5-2-2022 7:03:23	susilatamurmu@gmail.com	susilatamurmu@gmail.com	Ms.	Susilata Murmu	F	Student	Polba Mahavidyalaya	BA General
5-2-2022 7:54:53	rimpaghosh828@gmail.com	rimpaghosh828@gmail.com	Ms.	Rimpa Ghosh	F	Student	Polba Mahavidyalaya	B.A
5-2-2022 8:03:22	prtidholey3@gmail.com	prtidholey3@gmail.com	Ms.	PRITI DHOLEY	F	Student	Polba Mahavidyalaya	B.A
5-2-2022 9:18:18	soumilimukherjee19may@gmail.com	soumilimukherjee19may@gmail.com	Ms.	SOUMLI MUKHERJEE	F	Student	Polba Mahavidyalaya	BA Geography Honours
5-2-2022 9:04:30	Sayanighosharg@gmail.com	Sayanighosharg@gmail.com	Ms.	SAYANI GHOSH	F	Student	Polba Mahavidyalaya	Geography honours
5-2-2022 9:09:37	piu27october@gmail.com	piu27october@gmail.com	Ms.	PAYEL MONDAL	F	Student	Polba Mahavidyalaya	Geography Honours
5-2-2022 9:11:11	h2.sonali@gmail.com	h2.sonali@gmail.com	Ms.	SONALI HEMBRAM	F	Student	Polba Mahavidyalaya	Geography honours
5-2-2022 9:13:35	saumyadipbiswas2003@gmail.com	Saumyadipbiswas2003@gmail.com	Mr.	Saumyadip Biswas	M	Student	Polba Mahavidyalaya	Geography (Honours)
5-2-2022 9:17:19	ranadip.royrana@gmail.com	ranadip.royrana@gmail.com	Mr.	RANADIP ROY	M	Student	Polba Mahavidyalaya	Geography Honours
5-2-2022 9:29:10	ghoshdhirman56@gmail.com	ghoshdhirman56@gmail.com	Ms.	NAYNA GHOSH	F	Student	Polba Mahavidyalaya	B.A General
5-2-2022 9:29:28	trishag924@gmail.com	trishag924@gmail.com	Ms.	TRISHA GHOSH	F	Student	Polba Mahavidyalaya	B.A General
5-2-2022 9:36:13	swatirai.110@gmail.com	swatirai.110@gmail.com	Ms.	SWATI RAI	F	Student	Polba Mahavidyalaya	Geography honours.
5-2-2022 9:40:40	ShreyaGhosh771849@gmail.com	ShreyaGhosh771849@gmail.com	Ms.	SHREYA GHOSH	F	Student	Polba Mahavidyalaya	Geography honours
5-2-2022 9:41:06	shibamdas0001@gmail.com	shibamdas0001@gmail.com	Mr.	SHIBAM DAS	M	Student	Polba Mahavidyalaya	Geography honours
5-2-2022 9:42:30	maliksubrata01796@gmail.com	maliksubrata01796@gmail.com	Mr.	SUBRATA MALIK	M	Student	Polba Mahavidyalaya	GEOGRAPHY (HONOURS)
5-2-2022 9:46:37	sangitaghosh0511@gmail.com	sangitaghosh0511@gmail.com	Ms.	SANGITA Ghosh	F	Student	Polba Mahavidyalaya	B.A.
5-2-2022 9:48:57	tudumamani15@gmail.com	tudumamani15@gmail.com	Ms.	Mamoni tudu	F	Student	Polba Mahavidyalaya	B.A
5-2-2022 9:51:46	bijayadak36@gmail.com	bijayadak36@gmail.com	Mr.	BIJAY ADAK	M	Student	Polba Mahavidyalaya	Department of Geography(3rd year)
5-2-2022 9:52:11	samsul01052001@gmail.com	samsul01052001@gmail.com	Mr.	SK SAMSUL HOSSEN	M	Student	Polba Mahavidyalaya	GEOGRAPHY HONOURS


  
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5-2-2022 15:03:37	kohimapakira@gmail.com	kohimapakira@gmail.com	Ms.	KOHIMA PAKIRA	F	Student	Polba Mahavidyalaya	Bengali Honours/3rd year/ 6th Sem
5-3-2022 13:03:06	chintaranisantra@gmail.com	chintaranisantra@gmail.com	Ms.	MITA SANTRA	F	Student	Polba Mahavidyalaya	B A general
5-4-2022 18:57:00	jhulonmalik547@gmail.com	jhulonmalik547@gmail.com	Ms.	JHULON MALIK	F	Student	Polba Mahavidyalaya	B.A General
4-30-2022 18:25:25	adurim200@gmail.com	adurim200@gmail.com	Ms.	ADURI MALIK	F	Student	Polba Mahavidyalaya	B.A general
4-30-2022 19:58:16	bubumamuni05@gmail.com	bubumamuni05@gmail.com	Mr.	RAMA BHADURI	F	Student	The University Of Burdwan	Physiology
4-30-2022 19:59:11	sinharoyoumya@gmail.com	sinharoyoumya@gmail.com	Mr.	SOURMYA SINHA ROY	M	Faculty	Polba Mahavidyalaya	Chemistry
4-30-2022 20:29:19	souravroy72969@gmail.com	souravroy72969@gmail.com	Mr.	SOURAV ROY	M	Student	Polba Mahavidyalaya	Sanskrit
4-30-2022 20:53:55	riyaoraw65@gmail.com	riyaoraw65@gmail.com	Ms.	RIYA ORAW	F	Student	Polba Mahavidyalaya	B.A
5-1-2022 7:34:16	swapnalikundu081@gmail.com	swapnalikundu081@gmail.com	Ms.	SWAPNALI KUNDU	F	Student	Polba Mahavidyalaya	Bengali (Hons)
5-1-2022 7:44:46	sksehab559@gmail.com	sksehab559@gmail.com	Mr.	SK SEHAB	M	Student	Polba Mahavidyalaya	History honours /2nd sem
5-1-2022 8:45:08	sursaheli2000@gmail.com	sursaheli2000@gmail.com	Ms.	SAHELI SUR	F	Student	Polba Mahavidyalaya	B.sc(G)
5-1-2022 8:45:55	rajakm1959@gmail.com	rajakm1959@gmail.com	Mr.	RAJJAK MALLICK	M	Student	Polba Mahavidyalaya	B.A General
5-1-2022 9:00:48	kabitasoren15@gmail.com	kabitasoren15@gmail.com	Ms.	KABITA SOREN	F	Student	Polba Mahavidyalaya	Bengali
5-1-2022 9:21:08	iasifa159@gmail.com	iasifa159@gmail.com	Ms.	ASIFA SULTANA	F	Student	Polba Mahavidyalaya	BA GENERAL 1ST SEMESTER
5-1-2022 9:21:35	pritimahato744@gmail.com	pritimahato744@gmail.com	Ms.	PRITI MAHATO	F	Student	Polba Mahavidyalaya	BENGALI
5-1-2022 9:44:43	priyanka7ub@gmail.com	priyanka7ub@gmail.com	Ms.	PRIYANKA GHOSAL	F	Student	Polba Mahavidyalaya	B. Sc general
5-1-2022 9:45:56	puja1502ghosal@gmail.com	puja1502ghosal@gmail.com	Ms.	PUJA GHOSAL	F	Student	Polba Mahavidyalaya	B. Sc general
5-1-2022 19:21:34	rajibmondal519@gmail.com	rajibmondal519@gmail.com	Mr.	RAJIB MONDAL	M	Student	Polba Mahavidyalaya	B.A
5-1-2022 20:08:06	debichakraborty6799@gmail.com	debichakraborty6799@gmail.com	Ms.	DEBI CHAKRABORTY	F	Student	Polba Mahavidyalaya	B.A
5-2-2022 6:43:58	bappamalik578@gmail.com	bappamalik578@gmail.com	Mr.	BAPPA MALIK	M	Student	Polba Mahavidyalaya	B.A

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5-2-2022 13:30:49	anirbandas.ad02@gmail.com	anirbandas.ad02@gmail.com	Mr.	Anirban Das	M	Student	Polba Mahavidyalaya	Geography honours
5-2-2022 13:33:40	pdas92609@gmail.com	pdas92609@gmail.com	Ms.	Tumpa Das	F	Student	Polba Mahavidyalaya	B.A (Gen)
5-2-2022 15:47:52	koleynabanita95@gmail.com	Koleynabanita95@gmail.com	Ms.	NABANITA KOLEY	F	Student	Polba Mahavidyalaya	Sanskrit Honours
5-2-2022 17:42:21	swagatamazumdar28@gmail.com	swagatamazumdar28@gmail.com	Dr.	SWAGATA MAZUMDAR	F	Faculty	Polba Mahavidyalaya	BOTANY
5-2-2022 17:43:17	bikashghosh0123@gmail.com	bikashghosh0123@gmail.com	Ms.	SHRABANI GHOSH	F	Student	Polba Mahavidyalaya	B.A General
5-2-2022 18:05:45	piyadas05092001@gmail.com	piyadas05092001@gmail.com	Ms.	PIYA DAS	F	Student	Polba Mahavidyalaya	B. A. (General)
5-2-2022 18:06:57	priyankakanthali8420@gmail.com	priyankakanthali8420@gmail.com	Ms.	PRIYANKA KANTHALI	F	Student	Polba Mahavidyalaya	B.A.(general)
5-2-2022 18:05:48	trishabhowmick368@gmail.com	trishabhowmick368@gmail.com	Ms.	TRISHA BHOWMICK	F	Student	Polba Mahavidyalaya	B.A.(General)
5-2-2022 19:20:28	euhsen386@gmail.com	euhsen386@gmail.com	Ms.	EMAN SEN.	F	Student	Polba Mahavidyalaya	B.A (Honours)
5-2-2022 19:51:35	am4128589@gmail.com	am4128589@gmail.com	Mr.	AKASH MUKHERJEE	M	Student	Polba Mahavidyalaya	B. A EDUCATION HONOURS
5-2-2022 19:55:14	swarajbag859@gmail.com	swarajbag859@gmail.com	Mr.	SWARAJBAG	M	Student	Polba Mahavidyalaya	B.A.
5-2-2022 20:00:07	sudipmalik011@gmail.com	sudipmalik011@gmail.com	Mr.	SUDIP MALIK	M	Student	Polba Mahavidyalaya	B.A.
5-2-2022 20:01:17	ipsitaghosh379@gmail.com	ipsitaghosh379@gmail.com	Ms.	IPSITA GHOSH	F	Student	Polba Mahavidyalaya	B.A
5-2-2022 20:09:38	piumandal83@gmail.com	piumandal83@gmail.com	Ms.	LABANI MANDAL	F	Student	Polba Mahavidyalaya	B.A.
5-2-2022 20:14:41	riyadas20040@gmail.com	riyadas20040@gmail.com	Ms.	RIYA DAS	F	Student	Polba Mahavidyalaya	BA Honours
5-2-2022 20:31:57	ritumanna468@gmail.com	ritumanna468@gmail.com	Ms.	RITUPARNA MANNA	F	Student	Polba Mahavidyalaya	BA General
5-2-2022 22:08:36	ayanbanerjee2552@gmail.com	ayanbanerjee2552@gmail.com	Mr.	AYAN BANERJEE	M	Faculty	Polba Mahavidyalaya	Geography
5-3-2022 7:42:32	mmousumi974@gmail.com	mmousumi974@gmail.com	Ms.	MOUSAMI MAJHI	F	Student	Polba Mahavidyalaya	BA
5-3-2022 9:59:10	riya25122003@gmail.com	riya25122003@gmail.com	Ms.	RIYA GHOSH	F	Student	Polba Mahavidyalaya	B.A GENERAL


  
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5-2-2022 10:02:58	rupammondal2239@gmail.com	rupammondal2239@gmail.com	Mr.	RUPAM MONDAL	M	Student	Polba Mahavidyalaya	BA GENERAL
5-2-2022 10:09:51	souvik782000@gmail.com	souvik782000@gmail.com	Mr.	SOUVIK MONDAL	M	Student	Polba Mahavidyalaya	Geography honours
5-2-2022 10:10:22	guchhaitdisha@gmail.com	guchhaitdisha@gmail.com	Ms.	DISHA GUCHHAIT	F	Student	Polba Mahavidyalaya	BA in Geography honours
5-2-2022 10:38:44	piyaghosh9836@gmail.com	piyaghosh9836@gmail.com	Ms.	PIYA GHOSH	F	Student	Polba Mahavidyalaya	B.A GENERAL SEM -4 TH
5-2-2022 10:44:15	mohantopinki34@gmail.com	mohantopinki34@gmail.com	Ms.	PINKI MOHANTO	F	Student	Polba Mahavidyalaya	B.A.
5-2-2022 10:44:23	skkayiefmahammad967@gmail.com	skkayiefmahammad967@gmail.com	Mr.	SK. KAYIEF MAHAMMAD	M	Student	Polba Mahavidyalaya	Geography Honers
5-2-2022 10:56:54	paramitahazra217@gmail.com	paramitahazra217@gmail.com	Ms.	PARAMITA HAZRA	F	Student	Polba Mahavidyalaya	BA Gen
5-2-2022 11:20:02	roykou86@gmail.com	roykou86@gmail.com	Dr.	Kousik Roy	M	Faculty	Polba Mahavidyalaya	Zoology
5-2-2022 11:24:29	babitaghosh54321@gmail.com	babitaghosh54321@gmail.com	Ms.	BABITA GHOSH	F	Student	Polba Mahavidyalaya	B.A General
5-2-2022 11:30:35	preetammandal1@gmail.com	preetammandal1@gmail.com	Dr.	PREETAM MANDAL	M	Faculty	Polba Mahavidyalaya	Sanskrit
5-2-2022 11:33:35	mallikahansda491@gmail.com	mallikahansda491@gmail.com	Ms.	Mallika Hansda	F	Student	Polba Mahavidyalaya	B. A general and
5-2-2022 15:46:57	baguilakshmi3@gmail.com	baguilakshmi3@gmail.com	Ms.	LAKSHMI BAGUI	F	Student	Polba Mahavidyalaya	Sanstrik Honours
5-2-2022 11:52:25	sanamkhan33336@gmail.com	sanamkhan33336@gmail.com	Ms.	Mohasina Parvin	F	Student	Polba Mahavidyalaya	BAH
5-5-2022 19:15:48	krishnok111@gmail.com	krishnok111@gmail.com	Mr.	KRISHNO KUNDU	M	Student	Polba Mahavidyalaya	B.A HONOURS
5-2-2022 12:06:05	nandimunmun4@gmail.com	nandimunmun4@gmail.com	Ms.	MUNMUN NANDI	F	Student	Polba Mahavidyalaya	B.A
5-2-2022 12:19:13	afriinsultanaa50@gmail.com	afriinsultanaa50@gmail.com	Ms.	AFRIN SULTANA	F	Student	Polba Mahavidyalaya	B.A. Honours
5-2-2022 12:23:58	tulikaghosh75@gmail.com	tulikaghosh75@gmail.com	Ms.	TULIKA GHOSH	F	Faculty	Polba Mahavidyalaya	BOTANY DEPARTMENT
5-2-2022 12:27:59	ghoshsandip689@gmail.com	ghoshsandip689@gmail.com	Mr.	SANDIP GHOSH	M	Student	Polba Mahavidyalaya	EDUCATION
5-2-2022 12:34:03	raziahooghly@gmail.com	raziahooghly@gmail.com	Ms.	RAZIA SULTANA	F	Student	Polba Mahavidyalaya	Geography Honours
5-2-2022 12:53:09	rituparnahajra2502@gmail.com	rituparnahajra2502@gmail.com	Dr.	RITUPARNA HAJRA	F	Faculty	Polba Mahavidyalaya	Geography

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5-3-2022 19:33:20	subirmondal76758@gmail.com	subirmondal76758@gmail.com	Mr.	SUBIR MONDAL	M	Student	Polba Mahavidyalaya	B.A GENERAL
5-3-2022 19:43:34	pg7594803@gmail.com	pg7594803@gmail.com	Ms.	PRIYANKA GHOSH	F	Student	Polba Mahavidyalaya	B.A (general)
5-3-2022 19:58:12	barunbera119@gmail.com	barunbera119@gmail.com	Mr.	BARUN BERA	M	Student	Polba Mahavidyalaya	B.A (general)
5-3-2022 20:04:22	manikanandi84@gmail.com	manikanandi84@gmail.com	Ms.	RITTIKA NANDI	F	Student	Polba Mahavidyalaya	English (Hons)
5-3-2022 20:21:28	soumalighosh1703@gmail.com	soumalighosh1703@gmail.com	Ms.	SOUMALI GHOSH	F	Faculty	Polba Mahavidyalaya	Zoology
5-3-2022 21:05:22	thakurmunna1989@gmail.com	thakurmunna1989@gmail.com	Mr.	MUNNA THAKUR	M	Faculty	Polba Mahavidyalaya	POLITICAL SCIENCE
5-3-2022 21:13:28	rathinlangal2019@gmail.com	rathinlangal2019@gmail.com	Ms.	DIPANITA PAKRA	F	Student	Polba Mahavidyalaya	Bengali
5-3-2022 21:15:59	ghosharpita237@gmail.com	ghosharpita237@gmail.com	Ms.	ARPITA GHOSH	F	Student	Polba Mahavidyalaya	Bengali
5-3-2022 21:30:10	antu3983@gmail.com	antu3983@gmail.com	Mr.	ANTU SAHA	M	Student	Polba Mahavidyalaya	BENGALI
5-4-2022 8:46:00	rinadhara943@gmail.com	rinadhara943@gmail.com	Ms.	RINA DHARA	F	Student	Polba Mahavidyalaya	Education Honours
5-4-2022 8:59:02	hazra.sohini@gmail.com	hazra.sohini@gmail.com	Dr.	SOHINI GHOSH	F	Faculty	Polba Mahavidyalaya	Education Department of
5-4-2022 9:13:31	banerjeeabira8@gmail.com	banerjeeabira8@gmail.com	Dr.	ABIRA BANERJEE	F	Faculty	Polba Mahavidyalaya	Botany
5-4-2022 9:24:50	farjanamondal9259@gmail.com	farjanamondal9259@gmail.com	Ms.	FARJANA SULTANA MONDAL	F	Student	Polba Mahavidyalaya	Education Honours
5-4-2022 10:06:46	sudeshnasaha206@gmail.com	sudeshnasaha206@gmail.com	Ms.	SUDESHNA SAHA	F	Student	Polba Mahavidyalaya	Education Honours
5-4-2022 10:16:10	mondalpriyanka4153@gmail.com	mondalpriyanka4153@gmail.com	Ms.	PRIYANKA MONDAL	F	Student	Polba Mahavidyalaya	Education Honours
5-4-2022 10:23:22	sg027457@gmail.com	sg027457@gmail.com	Ms.	PRITI MALLICK	F	Student	Polba Mahavidyalaya	B.A (general)
5-4-2022 10:29:47	labonipakre@gmail.com	labonipakre@gmail.com	Ms.	LABANI PAKRE	F	Student	Polba Mahavidyalaya	B.A (General)
5-4-2022 10:39:38	koushik93322@gmail.com	koushik93322@gmail.com	Ms.	LAXMI MAJHI	F	Student	Polba Mahavidyalaya	B.a (general)
5-4-2022 11:07:10	monobinamal@gmail.com	monobinamal@gmail.com	Ms.	Monobina Mal	M	Student	Polba Mahavidyalaya	B.A.

  
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5-3-2022 10:51:23	sgdutta94@gmail.com	sgdutta94@gmail.com	Dr.	SHARMISTHA GUPTA (DUTTA)	F	Faculty	Polba Mahavidyalaya	Philosophy
5-3-2022 12:03:27	paramitamondal@gmail.com	paramitamondal@gmail.com	Ms.	PARAMITA MONDAL	F	Student	Polba Mahavidyalaya	B. A. EDUCATION HONOURS
5-3-2022 12:32:46	Mondalbaisakhi2003@gmail.com	Mondalbaisakhi2003@gmail.com	Ms.	BAISAKHI MONDAL	F	Student	Polba Mahavidyalaya	B.A pass
5-3-2022 12:32:19	Snehamondal1100@gmail.com	Snehamondal1100@gmail.com	Ms.	SNEHA MONDAL	F	Student	Polba Mahavidyalaya	B.A hons
5-3-2022 12:41:08	prikanthali305@gmail.com	Prikanthali@305Gmail.com	Ms.	PRITI KANTHALI	F	Student	Polba Mahavidyalaya	B.A(general)
5-3-2022 12:41:45	nibedita771910@gmail.com	nibedita771910@gmail.com	Ms.	NIBEDITA GHOSH	F	Student	Polba Mahavidyalaya	EDUCATION HONOURS
5-3-2022 12:54:30	samimahooghly@gmail.com	samimahooghly@gmail.com	Ms.	SAMIMA KHATUN	F	Student	Polba Mahavidyalaya	B. A General
5-4-2022 18:33:20	malrudra5@gmail.com	malrudra5@gmail.com	Mr.	IPR AWARENESS PROGRAMME	M	Student	Polba Mahavidyalaya	BA GENERAL
5-3-2022 13:11:44	payel.712148@gmail.com	payel.712148@gmail.com	Ms.	PAYEL SUR	F	Student	Polba Mahavidyalaya	Education Honours
5-3-2022 13:13:07	tisa4ub@gmail.com	tisa4ub@gmail.com	Ms.	TISA DAS	F	Student	Polba Mahavidyalaya	EDUCATION HONOURS
5-3-2022 14:05:31	surajitghosh0413@gmail.com	surajitghosh0413@gmail.com	Mr.	Surajit Ghosh	M	Student	Polba Mahavidyalaya	Ba honours..
5-3-2022 15:15:04	promitadhara4ub@gmail.com	Promita dhara 4ub@gmail.com.	Ms.	PROMITA DHARA.	F	Student	Polba Mahavidyalaya	Education Honors
5-3-2022 16:44:45	soutm123@gmail.com	soutm123@gmail.com	Mr.	Soumen Malik	M	Student	Polba Mahavidyalaya	B.A Genarel. 4th sem.
5-3-2022 16:44:45	royd61070@gmail.com	royd61070@gmail.com	Mr.	Deep Roy	M	Student	Polba Mahavidyalaya	B.A Genarel . 4th sem.
5-3-2022 18:47:04	riya4ub@gmail.com	riya4ub@gmail.com	Ms.	RIYA GHOSH	F	Student	Polba Mahavidyalaya	Sanskrit
5-3-2022 19:18:00	adaksomnath724@gmail.com	adaksomnath724@gmail.com	Mr.	SOMNATH ADAK	M	Student	Polba Mahavidyalaya	b.a.
5-3-2022 19:22:55	souravmaity0555@gmail.com	souravmaity0555@gmail.com	Mr.	SOURAV MAITY	M	Student	Polba Mahavidyalaya	S. A.
5-3-2022 19:31:47	kuhelighosh072@gmail.com	kuhelighosh072@gmail.com	Ms.	KUHELI GHOSH	F	Student	Polba Mahavidyalaya	Arts(General)
5-3-2022 19:33:18	marghya206@gmail.com	marghya206@gmail.com	Mr.	ARGHA MONDAL	M	Student	Polba Mahavidyalaya	B.A GENERAL

  
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 Polba, Hooghly  
 West Bengal


5-4-2022 15:37:56	afriksanjida896@gmail.com	afriksanjida896@gmail.com	Ms.	SANJIDA AFRIN	F	Student	Polba Mahavidyalaya	BA 1st year
5-4-2022 15:38:24	mehenzkhatun24@gmail.com	mehenzkhatun24@gmail.com	Ms.	Mehenz Khatun	F	Student	Polba Mahavidyalaya	B.A GENERAL
5-4-2022 15:43:18	tamannagias7@gmail.com	tamannagias7@gmail.com	Ms.	Tamanna Khatun	F	Student	Polba Mahavidyalaya	B.A GENERAL
5-4-2022 15:53:09	khatunmohtara@gmail.com	khatunmohtara@gmail.com	Ms.	MOHTARA KHATUN	F	Student	Polba Mahavidyalaya	BA Education Honours 2nd semester
5-4-2022 16:09:04	bikashpal390@gmail.com	bikashpal390@gmail.com	Mr.	BIKASH PAL	M	Faculty	Polba Mahavidyalaya	Sanskrit Department
5-4-2022 16:09:15	shilpatudu6@gmail.com	shilpatudu6@gmail.com	Ms.	SHILPA TUDU	F	Student	Polba Mahavidyalaya	B.A. GENERAL
5-4-2022 17:11:20	soumenghosh.damra@gmail.com	soumenghosh.damra@gmail.com	Mr.	SOUMEN GHOSH	M	Faculty	Polba Mahavidyalaya	PHILOSOPHY
5-4-2022 17:26:18	santanuchakraborty307@gmail.com	santanuchakraborty307@gmail.com	Mr.	SANTANU CHAKRABORTY	M	Student	Polba Mahavidyalaya	History
5-4-2022 17:36:10	farhanakhatunfarhanakhatun6@gmail.com	farhanakhatunfarhanakhatun6@gmail.com	Ms.	FARHANA KHATUN	F	Student	Polba Mahavidyalaya	History honours (semester- 2)
5-4-2022 17:45:46	parvinyesmin786@gmail.com	tamannagias7@gmail.com	Ms.	PARVIN YESMIN	F	Student	Polba Mahavidyalaya	BA EDUCATION (H) 4 Semester
5-4-2022 17:48:40	tanusri4ub@gmail.com	tanusri4ub@gmail.com	Ms.	TANUSRI MODAK	F	Student	Polba Mahavidyalaya	BA GENERAL
5-4-2022 18:06:47	tarunmistri6@gmail.com	tarunmistri6@gmail.com	Mr.	TARUN MISTRI	M	Faculty	Polba Mahavidyalaya	Bengali
5-4-2022 18:13:02	khamaruarpan@gmail.com	khamaruarpan@gmail.com	Mr.	ARPAN KHAMARU	M	Student	Polba Mahavidyalaya	English Honours
5-4-2022 18:15:19	priyankaroy1272@gmail.com	priyankaroy1272@gmail.com	Ms.	Priyanka roy	F	Student	Polba Mahavidyalaya	B.A General
5-4-2022 18:21:21	priyabiswas543219876@gmail.com	priyabiswas543219876@gmail.com	Ms.	PRIYA BISWAS	F	Student	Polba Mahavidyalaya	Arts (Education )
5-4-2022 18:23:39	rajibsonatikri1001@gmail.com	rajibsonatikri1001@gmail.com	Mr.	RAJIB Ghosh	M	Student	Polba Mahavidyalaya	Education Honours
5-4-2022 18:30:55	souravmogra16@gmail.com	souravmogra16@gmail.com	Mr.	SOURAV PARAMANIK	M	Student	Polba Mahavidyalaya	BA in Education Honours
5-4-2022 18:54:01	dolonmalik11@gmail.com	dolonmalik11@gmail.com	Ms.	DOLON MALIK	F	Student	Polba Mahavidyalaya	B.A General
5-4-2022 18:56:21	surajitdewasi48@gmail.com	surajitdewasi48@gmail.com	Mr.	SURAJIT DEWASI	M	Student	Polba Mahavidyalaya	Course

  
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5-4-2022 11:13:03	dipr05263@gmail.com	dipr05263@gmail.com	Mr.	SUDIPTA ROY	M	Student	Polba Mahavidyalaya	B.A / EDUCATION (HONOURS)
5-4-2022 11:16:44	nasrinsultana8969@gmail.com	nasrinsultana8969@gmail.com	Ms.	NASRIN SULTANA	F	Student	Polba Mahavidyalaya	Education Honours
5-4-2022 11:23:51	fcayasmin83@gmail.com	fcayasmin83@gmail.com	Ms.	FERDOUSHI YASMIN	F	Student	Polba Mahavidyalaya	Pass(Edu His Ben. Ben ). Sem-2
5-4-2022 11:28:27	moulydas0610@gmail.com	moulydas0610@gmail.com	Ms.	MOULY DAS	F	Student	Polba Mahavidyalaya	Bengali
5-4-2022 11:32:16	tabassumtamanna636@gmail.com	tabassumtamanna636@gmail.com	Ms.	TAMANNA TABASUM	F	Student	Polba Mahavidyalaya	BA General 1st year
5-4-2022 11:32:36	saniyakhatus2492@gmail.com	saniyakhatus2492@gmail.com	Ms.	SANIYA KHATUN	F	Student	Polba Mahavidyalaya	EDUCATION
5-4-2022 11:32:41	tk1780745@gmail.com	tk1780745@gmail.com	Ms.	TANIYA KHATUN	F	Student	Polba Mahavidyalaya	EDUCATION
5-4-2022 11:42:15	dhakjayenta@gmail.com	dhakjayenta@gmail.com	Ms.	KEYA DHAK	F	Student	Polba Mahavidyalaya	Education (H)
5-4-2022 11:45:28	majibharat54@gmail.com	majibharat54@gmail.com	Mr.	BHARAT MAJI	M	Faculty	Polba Mahavidyalaya	EDUCATION
5-4-2022 11:52:19	payelathpukur@gmail.com	payelathpukur@gmail.com	Ms.	PAYEL KANTHALI	F	Student	Polba Mahavidyalaya	Education Honours
5-4-2022 11:53:44	pujam6911@gmail.com	Pujam6911@gmail.com	Ms.	Puja malik	F	Student	Polba Mahavidyalaya	B. A (genral)
5-4-2022 12:01:48	moulydas0610@gmail.com	moulydas0610@gmail.com	Ms.	MOULY DAS	F	Student	Polba Mahavidyalaya	Bengali
5-4-2022 12:30:25	paulsahely6@gmail.com	paulsahely6@gmail.com	Ms.	SAHELY PAUL	F	Student	Polba Mahavidyalaya	B.A (HONS)
5-4-2022 12:43:05	kushalmalik33@gmail.com	kushalmalik33@gmail.com	Mr.	KUSHAL MALIK	M	Student	Polba Mahavidyalaya	b.a.
5-4-2022 12:44:35	marufa789khatun@gmail.com	marufa789khatun@gmail.com	Ms.	MARUFA KHATUN	F	Student	Polba Mahavidyalaya	Education
5-4-2022 13:00:09	ns017456@gmail.com	ns017456@gmail.com	Ms.	NASRIN SULTANA	F	Student	Polba Mahavidyalaya	B. A General
5-4-2022 13:11:10	nyamurmu36@gmail.com	nyamurmu36@gmail.com	Ms.	RIYA MURMU	F	Student	Polba Mahavidyalaya	B.A.
5-4-2022 14:59:08	maheshwariadak@gmail.com	maheshwariadak@gmail.com	Ms.	MAHESHWARI ADAK	F	Student	Polba Mahavidyalaya	Bengali Honours
5-4-2022 15:16:33	mosaraf.boss@gmail.com	mosaraf.boss@gmail.com	Mr.	MOSARAF HOSSAIN MONDAL	M	Student	Polba Mahavidyalaya	B.A GENERAL 4TH SEMESTER

  
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5-4-2022 21:35:37	sksaidulla120@gmail.com	sksaidulla120@gmail.com	Ms.	SIMRAN PARVIN	F	Student	Polba Mahavidyalaya	B.A General ( Frist year )
5-4-2022 21:42:08	mampitudu1@gmail.com	mampitudu1@gmail.com	Ms.	MAMPI TUDU	F	Student	Polba Mahavidyalaya	B. A. General
5-4-2022 21:47:46	bsayan015@gmail.com	bsayan015@gmail.com	Mr.	SAYAN BISWAS	M	Student	Polba Mahavidyalaya	Course
5-4-2022 21:58:07	gsayan915@gmail.com	gsayan915@gmail.com	Mr.	SAYAN GHOSH	M	Student	Polba Mahavidyalaya	Sem-4 (gen)
5-4-2022 22:15:17	jtg2183@gmail.com	jtg2183@gmail.com	Mr.	JIT GHOSH	M	Student	Polba Mahavidyalaya	General
5-4-2022 22:15:26	shantanur170@gmail.com	Shantanur170@gmail.com	Mr.	SHANTANU ROY	M	Student	Polba Mahavidyalaya	B.A Philosophy honars
5-4-2022 22:25:59	mamatadas971@gmail.com	mamatadas971@gmail.com	Ms.	MAMATA DAS	F	Student	Polba Mahavidyalaya	Department of Education Honours_4th semester(2022-23)
5-4-2022 23:06:40	antarsaha66@gmail.com	antarsaha66@gmail.com	Mr.	ANTAR SAHA	M	Student	Polba Mahavidyalaya	BENGALI HONOURS
5-4-2022 23:07:32	sdas6289575496@gmail.com	sdas6289575496@gmail.com	Mr.	SOURAV DAS	M	Student	Polba Mahavidyalaya	GEOGRAPHY HONOURS
5-4-2022 23:14:29	ghoshdebayan061@gmail.com	ghoshdebayan061@gmail.com	Mr.	DEBAYAN GHOSH	M	Student	Polba Mahavidyalaya	B.A GENERAL
5-4-2022 23:22:34	nabanitaghosh678@gmail.com	nabanitaghosh678@gmail.com	Ms.	NABANITA GHOSH	F	Student	Polba Mahavidyalaya	Geography
5-5-2022 7:22:54	shreejatachowdhury@gmail.com	shreejatachowdhury@gmail.com	Ms.	SHREEJATA CHOWDHURY	F	Student	Polba Mahavidyalaya	English Honours
5-5-2022 7:29:34	sayanbauldas5@gmail.com	sayanbauldas5@gmail.com	Mr.	SAYAN BAUL DAS	M	Student	Polba Mahavidyalaya	GEOGRAPHY HONOURS
5-5-2022 8:11:57	malsuravi6@gmail.com	malsuravi6@gmail.com	Ms.	Suravi Mal	F	Student	Polba Mahavidyalaya	BA
5-5-2022 8:17:13	ashishmondal48@gmail.com	ashishmondal48@gmail.com	Mr.	ASHISH MONDAL	M	Faculty	Polba Mahavidyalaya	EDUCATION
5-5-2022 8:25:24	mizanursardar@gmail.com	mizanursardar@gmail.com	Mr.	MD MIZANUR RAHAMAN SARDAR	M	Faculty	Polba Mahavidyalaya	DEPARTMENT OF ENGLISH
5-5-2022 8:58:28	pujaparna01@gmail.com	pujaparna01@gmail.com	Ms.	PUJA DAS	F	Student	Polba Mahavidyalaya	BAH
5-5-2022 9:34:03	dipar7234@gmail.com	dipar7234@gmail.com	Ms.	DIPA ROY	F	Student	Polba Mahavidyalaya	B.A(General)

  
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5-4-2022 19:02:16	jsanmondal12@gmail.com	jsanmondal12@gmail.com	Mr.	MD. JISAN MONDAL	M	Faculty	Polba Mahavidyalaya	English Department
5-4-2022 19:07:50	antarahembram6@gmail.com	antarahembram6@gmail.com	Ms.	ANTARA HEMBRAM	F	Student	Polba Mahavidyalaya	Arts pass
5-4-2022 19:11:31	pujaghosh76799@gmail.com	pujaghosh76799@gmail.com	Ms.	PUJA KANTHALI	F	Student	Polba Mahavidyalaya	B.A general
5-4-2022 19:20:52	pritykarmakar9547@gmail.com	pritykarmakar9547@gmail.com	Ms.	PRITY KARMAKAR	F	Student	Polba Mahavidyalaya	B.A GENERAL 1ST YEAR
5-4-2022 19:27:30	info.hasinasarkar@gmail.com	info.hasinasarkar@gmail.com	Ms.	HASINA SARKAR	F	Student	Polba Mahavidyalaya	Education Honours
5-4-2022 19:31:13	aminakha241@gmail.com	aminakha241@gmail.com	Ms.	AMINA KHATUN	F	Student	Polba Mahavidyalaya	EDUCATION HONOURS
5-4-2022 19:33:24	jhuma2544@gmail.com	jhuma2544@gmail.com	Ms.	JHUMA GHOSH	F	Student	Polba Mahavidyalaya	B.A.
5-4-2022 19:33:43	jdass24330@gmail.com	jdass24330@gmail.com	Mr.	JEET DAS	M	Student	Polba Mahavidyalaya	2semester
5-4-2022 20:02:36	moubina12@gmail.com	moubina12@gmail.com	Ms.	MOUBINA GHOSH	F	Student	Polba Mahavidyalaya	Bengali Honuers
5-4-2022 19:43:19	purbashasadhukhan85403@gmail.com	purbashasadhukhan85403@gmail.com	Ms.	PURBASHA SADHUKHAN	F	Student	Polba Mahavidyalaya	Education honours 4th semester
5-4-2022 19:58:39	sukeshd152@gmail.com	sukeshd152@gmail.com	Mr.	SUKESH DAS	M	Student	Polba Mahavidyalaya	EDUCATION (HONOURS)
5-4-2022 20:06:04	Samratmajhi789@gmail.com	Samratmajhi789@gmail.com	Mr.	Samrat majhi	M	Student	Polba Mahavidyalaya	Nss
5-4-2022 21:45:13	praptiroy409@gmail.com	praptiroy409@gmail.com	Ms.	PRAPTI ROY	F	Student	Polba Mahavidyalaya	B.A. General
5-4-2022 20:22:27	kankanabhowmik3@gmail.com	kankanabhowmik3@gmail.com	Ms.	KANKANA BHOWMIK	F	Student	Polba Mahavidyalaya	B. A in Education Honours
5-4-2022 20:49:32	saimakhatun678678@gmail.com	saimakhatun678678@gmail.com	Ms.	SAIMA KHATUN	F	Student	Polba Mahavidyalaya	B.A Education (H) 4th sem
5-4-2022 20:50:19	tanuzakhatun70@gmail.com	tanuzakhatun70@gmail.com	Ms.	TANUZA KHATUN	F	Student	Polba Mahavidyalaya	B.A
5-4-2022 20:54:16	rinasadhukhan02@gmail.com	rinasadhukhan02@gmail.com	Ms.	RINA SADHUKHAN	F	Student	Polba Mahavidyalaya	Bangali Honours
5-4-2022 20:56:11	sarindam872@gmail.com	sarindam872@gmail.com	Mr.	ARINDAM SADHUKHAN	M	Student	Polba Mahavidyalaya	Bangali general, Philosophy general
5-4-2022 21:02:31	surojitmalik2k22@gmail.com	surojitmalik2k22@gmail.com	Ms.	RIYA MALIK	F	Student	Polba Mahavidyalaya	B.A( General )
5-4-2022 21:12:24	nayema9800@gmail.com	nayema9800@gmail.com	Ms.	NAYEMA SULTANA	F	Student	Polba Mahavidyalaya	B.A

  
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5-5-2022 10:12:34	koyel7478ghosh@gmail.com	koyel7478Ghosh@emal.com	Ms.	Koyel Ghosh	F	Student	Polba Mahavidyalaya	Education (Honours)
5-5-2022 10:26:24	rakhimalik392@gmail.com	rakhimalik392@gmail.com	Ms.	RAKHI MALIK	F	Student	Polba Mahavidyalaya	B.A general
5-5-2022 11:17:38	reshovchakrabortyreshov@gmail.com	reshovchakrabortyreshov@gmail.com	Mr.	RESHOV CHAKRABORTY	M	Student	Polba Mahavidyalaya	Sanskrit Honours
5-5-2022 11:25:27	sudipmalik049@gmail.com	sudipmalik049@gmail.com	Mr.	SUDIP MALIK	M	Student	Polba Mahavidyalaya	HONS ENGLISH
5-5-2022 11:56:33	khatunfirdousi973@gmail.com	Khatunfirdousi973@gmail.com	Ms.	FERDOUSHI KHATUN	F	Student	Polba Mahavidyalaya	BA. GENERAL
5-5-2022 12:01:38	rr6783284@gmail.com	rr6783284@gmail.com	Mr.	Rahul Roy	F	Student	Polba Mahavidyalaya	Course Bengali/5th sem/3rd year
5-5-2022 14:03:23	pryamalwbl@gmail.com	priyalmalwbl@gmail.com	Ms.	PRIYA MAL	F	Student	Polba Mahavidyalaya	English Honours
5-5-2022 14:13:40	sahruksarkar470@gmail.com	sahruksarkar470@gmail.com	Mr.	SAHRUKH SARKAR	M	Student	Polba Mahavidyalaya	B.A Honours
5-5-2022 19:05:41	sindiawb@gmail.com	sindiawb@gmail.com	Ms.	JHUMA KUNDU	F	Student	Polba Mahavidyalaya	

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 I. Q. A. C.  
 Polba Mahavidyalaya  
 Polba, Hooghly  
 West Bengal



The meeting is unlocked.



**INTELLECTUAL PROPERTY AWARENESS MISSION (NIPAM)**

**Awareness session**  
ON  
**Intellectual Property Rights**

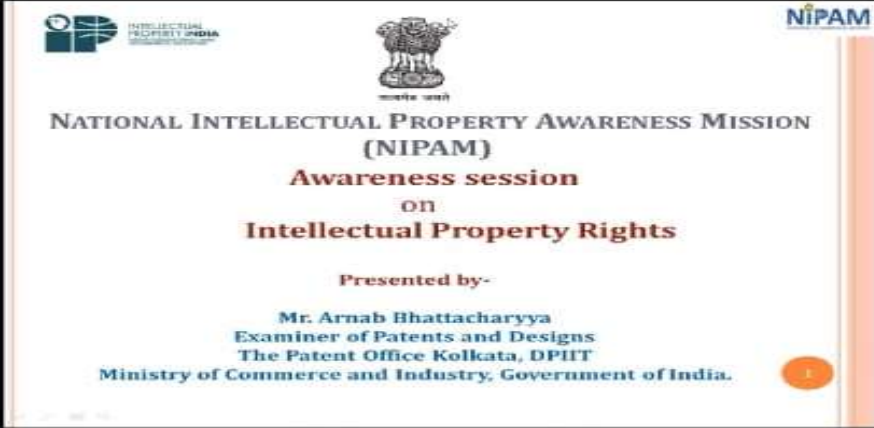
Presented by-  
**Mr. Arnab Bhattacharyya**  
Examiner of Patents and Designs  
The Patent Office Kolkata, DPIIT  
Ministry of Commerce and Industry, Government of India.



IPO KOLKATA (host)





INTELLECTUAL PROPERTY INDIA

**NIPAM**

**NATIONAL INTELLECTUAL PROPERTY AWARENESS MISSION (NIPAM)**

**Awareness session**  
ON  
**Intellectual Property Rights**

Presented by-

**Mr. Arnab Bhattacharyya**  
Examiner of Patents and Designs  
The Patent Office Kolkata, DPIIT  
Ministry of Commerce and Industry, Government of India.



IPO KOLKATA (host)



## 4. Participation in NIRF and other recognized rankings

9/23/24, 4:53 PM MoE, National Institute Ranking Framework (NIRF)

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### National Institutional Ranking Framework

Ministry of Education  
Government of India



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Polba Mahavidyalaya	Chinsurah	West Bengal

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<https://www.nirfindia.org/Rankings/2021/CollegeRankingALL.html> 1/1



National Institutional Ranking Framework  
Ministry of Education  
Government of India



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Name	City	State
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National Institutional Ranking Framework  
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Government of India



## India Rankings 2023: Participated Institutes College

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# National Institutional Ranking Framework

Ministry of Education

Government of India

Welcome to Data Capturing System: COLLEGE

## Submitted Institute Data for NIRF'2024'

Institute Name: Polba Mahavidyalaya [IR-C-C-44648]

### Sanctioned (Approved) Intake

Academic Year	2022-23	2021-22	2020-21	2019-20	2018-19	2017-18
UG [3 Years Program(s)]	838	838	838	-	-	-

### Total Actual Student Strength (Program(s) Offered by Your Institution)

(All programs of all years)	No. of Male Students	No. of Female Students	Total Students	Within State (Including male & female)	Outside State (Including male & female)	Outside Country (Including male & female)	Economically Backward (Including male & female)	Socially Challenged (SC+ST+OBC Including male & female)	No. of students receiving full tuition fee reimbursement from the State and Central Government	No. of students receiving full tuition fee reimbursement from Institution Funds	No. of students receiving full tuition fee reimbursement from the Private Bodies	No. of students who are not receiving full tuition fee reimbursement
UG [3 Years Program(s)]	124	243	367	367	0	0	29	219	246	0	0	2

### Placement & Higher Studies

#### UG [3 Years Program(s)]: Placement & higher studies for previous 3 years

Academic Year	No. of first year students intake in the year	No. of first year students admitted in the year	Academic Year	No. of students graduating in minimum stipulated time	No. of students placed	Median salary of placed graduates(Amount in Rs.)	No. of students selected for Higher Studies
2018-19	851	287	2020-21	115	0	0(Zero)	45
2019-20	867	220	2021-22	121	2	200600(Two lacs and six hundred)	75
2020-21	838	207	2022-23	121	3	200100(Two lacs and one hundred)	76

#### Financial Resources: Utilised Amount for the Capital expenditure for previous 3 years

Academic Year	2022-23	2021-22	2020-21
	Utilised Amount	Utilised Amount	Utilised Amount
<b>Annual Capital Expenditure on Academic Activities and Resources (excluding expenditure on buildings)</b>			
Library	0 (zero)	1840 (One thousand eight hundred forty)	0 (zero)
New Equipment for Laboratories	0 (zero)	0 (zero)	33440 (Thirty three thousand four hundred and forty)
Other expenditure on creation of Capital Assets (excluding expenditure on Land and Building)	0 (zero)	0 (zero)	0 (zero)

#### Financial Resources: Utilised Amount for the Operational expenditure for previous 3 years

Academic Year	2022-23	2021-22	2020-21
	Utilised Amount	Utilised Amount	Utilised Amount
<b>Annual Operational Expenditure</b>			
Salaries (Teaching and Non Teaching staff)	29709336 (Two Crores Ninety Seven Lacs Nine Thousand Three Hundred Thirty Six)	26949060 (Two crores sixty nine lacs forty nine thousand and sixty)	33447331 (Three crores thirty four lacs forty seven thousand three hundred thirty one)
Maintenance of Academic Infrastructure or consumables and other running expenditures(excluding maintenance of hostels and allied services,rent of the building, depreciation cost, etc)	560794 (Five lacs Sixty Thousand Seven Hundred Ninety Four)	544749 (five lacs forty four thousand seven hundred forty nine)	169704 (one lac sixty nine thousand seven hundred and four)
Seminars/Conferences/Workshops	0 (zero)	0 (zero)	0 (zero)

#### PCS Facilities: Facilities of physically challenged students

1. Do your institution buildings have Lifts/Ramps?	Yes, less than 40% of the buildings
2. Do your institution have provision for walking aids, including wheelchairs and transportation from one building to another for handicapped students?	Yes
3. Do your institution buildings have specially designed toilets for handicapped students?	Yes, less than 40% of the buildings

#### Accreditation

##### NAAC Accreditation

1. Does your institute have a valid NAAC Accreditation?	NO
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#### Faculty Details

Srno	Name	Age	Designation	Gender	Qualification	Experience (In Months)	Currently working with institution?	Joining Date	Leaving Date	Association type
1	Dr Rituparna Hajra	39	Assistant Professor	Female	Ph.D	166	Yes	05-09-2020	--	Regular
2	Dr Sushanta Kumar Mazumdar	65	Dean / Principal / Director / Vice Chancellor	Male	Ph.D	514	No	08-04-2008	30-11-2022	Regular
3	Narugopal Kaibarta	47	Assistant Professor	Male	M.A	204	Yes	03-08-2006	--	Regular
4	Dr Kali Prasad Mishra	52	Assistant Professor	Male	Ph.D	324	Yes	12-08-2006	--	Regular
5	Dr Sanjoy Kumar Ghosh	52	Assistant Professor	Male	Ph.D	295	Yes	18-08-2006	--	Regular
6	Dr Sharmistha Gupta Dutta	54	Assistant Professor	Female	Ph.D	196	Yes	10-03-2007	--	Regular
7	Dr Sribas Biswas	53	Assistant Professor	Male	Ph.D	269	Yes	06-05-2010	--	Regular
8	Dr Santanu Sengupta	39	Assistant Professor	Male	Ph.D	108	Yes	16-07-2014	--	Regular
9	Pratima Dhali	35	Assistant Professor	Female	Ph.D	108	Yes	21-07-2014	--	Regular
10	Dr Preetam Mandal	36	Assistant Professor	Male	Ph.D	107	Yes	01-08-2014	--	Regular
11	Milan Kisku	44	Assistant Professor	Male	M.A.(Political Science)	155	Yes	08-08-2014	--	Regular

12	Md Mizanur Rahaman Sardar	41	Assistant Professor	Male	M.A	204	Yes	12-03-2015	--	Regular
13	Manali Choudhury	34	Assistant Professor	Female	Ph.D	97	Yes	04-06-2015	--	Regular
14	Dr Abira Banerjee	50	Assistant Professor	Female	Ph.D	53	Yes	12-09-2019	--	Regular
15	Dr Kausik Roy	38	Assistant Professor	Male	Ph.D	51	Yes	22-11-2019	--	Regular
16	DR SOHINI GHOSH	41	Assistant Professor	Female	Ph.D	51	Yes	01-11-2019	--	Regular
17	BHARAT MAJI	30	Assistant Professor	Male	M.A	51	Yes	01-11-2019	--	Regular
18	MUNNA THAKUR	35	Assistant Professor	Male	M. Phil	52	Yes	01-10-2019	--	Regular
19	DR AMRITA DAS	34	Assistant Professor	Female	Ph.D	49	Yes	09-12-2019	--	Regular
20	Tulika Ghosh	31	Other	Female	M.Sc.	67	Yes	26-08-2017	--	Regular
21	Ayan Banerjee	32	Other	Male	M.A	79	Yes	16-12-2016	--	Regular
22	Md Jisan Mondal	28	Other	Male	M.A	48	Yes	08-07-2019	--	Regular
23	Tarun Mistri	31	Other	Male	M.A	52	Yes	19-03-2019	--	Regular
24	Soumya Sinha Roy	31	Other	Male	M.Sc.	72	Yes	08-08-2017	--	Regular
25	Ashish Mondal	29	Other	Male	M.A	71	Yes	10-08-2017	--	Regular
26	Dr Swagata Mazumdar	34	Other	Female	Ph.D	108	Yes	01-07-2017	--	Regular
27	Bikash Pal	28	Other	Male	M.A	79	Yes	12-08-2017	--	Regular
28	Dilip Bagdi	33	Other	Male	M.A	76	Yes	21-09-2017	--	Regular
29	Biswajit Dhara	35	Other	Male	M.A	78	Yes	08-12-2016	--	Regular
30	Dr Paromita Das Sarkar	37	Other	Female	Ph.D	63	Yes	09-08-2018	--	Regular
31	Palash Sadhu	31	Other	Male	M.Sc.	72	Yes	12-09-2017	--	Regular
32	Rajesh Das	42	Assistant Professor	Male	M.A	203	Yes	11-05-2022	--	Regular
33	Sanchita Seal	30	Other	Female	M.Sc.	78	Yes	09-09-2017	--	Regular
34	Soumali Ghosh	29	Other	Female	M.Sc.	86	Yes	09-11-2016	--	Regular
35	Arpita Dey	30	Other	Female	M.A	77	Yes	08-08-2017	--	Regular
36	Sibaji Das	29	Other	Male	M.Sc.	66	Yes	07-12-2017	--	Regular
37	Soumen Ghosh	31	Other	Male	M.A	60	Yes	16-07-2018	--	Regular

# National Institutional Ranking Framework

Ministry of Education

Government of India

Welcome to Data Capturing System: OVERALL

## Submitted Institute Data for NIRF'2024'

Institute Name: Polba Mahavidyalaya [IR-O-C-44648]

### Sanctioned (Approved) Intake

Academic Year	2022-23	2021-22	2020-21	2019-20	2018-19	2017-18
UG [3 Years Program(s)]	838	838	838	-	-	-

### Total Actual Student Strength (Program(s) Offered by Your Institution)

(All programs of all years)	No. of Male Students	No. of Female Students	Total Students	Within State (Including male & female)	Outside State (Including male & female)	Outside Country (Including male & female)	Economically Backward (Including male & female)	Socially Challenged (SC+ST+OBC Including male & female)	No. of students receiving full tuition fee reimbursement from the State and Central Government	No. of students receiving full tuition fee reimbursement from Institution Funds	No. of students receiving full tuition fee reimbursement from the Private Bodies	No. of students who are not receiving full tuition fee reimbursement
UG [3 Years Program(s)]	124	243	367	367	0	0	29	219	246	0	0	2

### Placement & Higher Studies

#### UG [3 Years Program(s)]: Placement & higher studies for previous 3 years

Academic Year	No. of first year students intake in the year	No. of first year students admitted in the year	Academic Year	No. of students admitted through Lateral entry	Academic Year	No. of students graduating in minimum stipulated time	No. of students placed	Median salary of placed graduates(Amount in Rs.)	No. of students selected for Higher Studies
2018-19	851	287	2019-20	179	2020-21	115	0	0(Zero)	45
2019-20	867	220	2020-21	133	2021-22	121	2	200600(Two lacs and six hundred)	75
2020-21	838	207	2021-22	155	2022-23	121	3	200100(Two lacs and one thousand)	75

### Ph.D Student Details

Ph.D (Student pursuing doctoral program till 2022-23 Students admitted in the academic year 2023-24 should not be entered here.)

		Total Students		
Full Time		0		
Part Time		0		
No. of Ph.D students graduated (including Integrated Ph.D)				
		2022-23	2021-22	2020-21
Full Time		0	0	0
Part Time		0	0	0



**PG (Student pursuing MD/MS/DNB program till 2022-23 Students admitted in the academic year 2023-24 should not be entered here)**

Number of students pursuing PG (MD/MS/DNB) program

0

No. of students Graduating in PG (MD/MS/DNB) program

2022-23

2021-22

2020-21

0

0

0

**Online Education**

Portal Name

No. of students offered online courses which have credit transferred to transcript

Total no. of online courses which have credit transferred to the transcript

Total no. of credits transferred to transcript

Swayam

0

0

0

5. No. of courses developed and available online on Swayam platform by your institution faculty

0

**Financial Resources: Utilised Amount for the Capital expenditure for previous 3 years**

Academic Year

2022-23

2021-22

2020-21

Utilised Amount

Utilised Amount

Utilised Amount

**Annual Capital Expenditure on Academic Activities and Resources (excluding expenditure on buildings)**

Library

0 (zero)

1840 (One Thousand Eight Hundred Forty)

0 (zero)

New Equipment for Laboratories

0 (zero)

0 (zero)

33440 (Thirty three thousand four hundred and forty)

Engineering Workshops

0 (zero)

0 (zero)

0 (zero)

Studios

0 (zero)

0 (zero)

0 (zero)

Other expenditure on creation of Capital Assets (excluding expenditure on Land and Building)

0 (zero)

0 (zero)

0 (zero)

**Financial Resources: Utilised Amount for the Operational expenditure for previous 3 years**

Academic Year

2022-23

2021-22

2020-21

Utilised Amount

Utilised Amount

Utilised Amount

**Annual Operational Expenditure**

Salaries (Teaching and Non Teaching staff)

29709336 (Two Crores Ninety Seven Lacs Nine Thousand Three Hundred Thirty Six)

26949060 (Two crores sixty nine lacs forty nine thousand and sixty)

33447331 (Three crores thirty four lacs forty seven thousand three hundred thirty one)

Maintenance of Academic Infrastructure or consumables and other running expenditures(excluding maintenance of hostels and allied services,rent of the building, depreciation cost, etc)

560794 (Five lacs Sixty Thousand Seven Hundred Ninety Four)

544749 (five lacs forty four thousand seven hundred forty nine)

169704 (one lac sixty nine thousand seven hundred and four)

Seminars/Conferences/Workshops

0 (zero)

0 (zero)

0 (zero)

**IPR**

Calendar year

2022

2021

2020

No. of Patents Published

0

0

0

No. of Patents Granted

0

0

0

**Sponsored Research Details**

Financial Year	2022-23	2021-22	2020-21
Total no. of Sponsored Projects	1	0	0
Total no. of Funding Agencies	1	0	0
Total Amount Received (Amount in Rupees)	784000	0	0
Amount Received in Words	seven lacs eighty four thousand	Zero	Zero

**Consultancy Project Details**

Financial Year	2022-23	2021-22	2020-21
Total no. of Consultancy Projects	0	0	0
Total no. of Client Organizations	0	0	0
Total Amount Received (Amount in Rupees)	0	0	0
Amount Received in Words	Zero	Zero	Zero

**Executive Development Program/Management Development Programs**

Financial Year	2022-23	2021-22	2020-21
Total no. of Executive Development Programs/ Management Development Programs	0	0	0
Total no. of Participants	0	0	0
Total Annual Earnings (Amount in Rupees)(Excluding Lodging & Boarding Charges)	0	0	0
Total Annual Earnings in Words	Zero	Zero	Zero

**PCS Facilities: Facilities of physically challenged students**

1. Do your institution buildings have Lifts/Ramps?	Yes, less than 40% of the buildings
2. Do your institution have provision for walking aids, including wheelchairs and transportation from one building to another for handicapped students?	Yes
3. Do your institution buildings have specially designed toilets for handicapped students?	Yes, less than 40% of the buildings

**Accreditation****NAAC Accreditation**

1. Does your institute have a valid NAAC Accreditation?	NO
---	----

**Faculty Details**

Srno	Name	Age	Designation	Gender	Qualification	Experience (In Months)	Currently working with institution?	Joining Date	Leaving Date	Association type
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37	Sibaji Das	29	Other	Male	M.Sc.	66	Yes	07-12-2017	--	Regular

**5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc**

(Green Audit Report)

**The University of Burdwan**  
Department of Inspector of Colleges  
Golden Jubilee Building,  
Purba Bardhaman-713104  
West Bengal



E-mail : ic@buruniv.ac.in  
icburuniv@gmail.com  
Website : http://www.buruniv.ac.in

No. IC/Audit Committee/P-128/1643

Date : 13.08.2024

To  
The Principal/Teacher-in-Charge,  
Polba Mahavidyalaya,  
P.O. Polba, Dist. Hooghly.

Sir/Madam,


With reference to your letter vide No.PM/62(2024-2025) dated 12.08.2024, I am directed to inform you that an Audit Committee duly constituted by the Hon'ble Vice-Chancellor, B.U. consisting of the following members will pay a visit to your college within a short period for Academic/Administrative/Green Audit purpose :

Members of the Audit Committee

- Prof. Gouri Sankar Bandyopadhyay, Principal, Syamsundar College, P.O. Shyamsundar, Dist. Purba Bardhaman & Member of the Court, The University of Burdwan, M: 9434014440, Email: banerjee.gourisankar@gmail.com.
- Prof. Tanmoy Dasgupta, Dept. of Business Administration, The University of Burdwan, M: 9434113809/9064191447, Email: tanmoy.dasgupta@gmail.com.
- Prof. Apurba Ratan Ghosh, Head, Dept. of Environmental Science, The University of Burdwan, M: 9434003445/9800015162, Email: apurbaghosh2010@gmail.com.

You are therefore requested to contact the members of Audit Committee for above mentioned purpose.

Yours faithfully,

  
(S.K. Chowdhury)

Registrar

&


Inspector of Colleges(Addl. Charge)

The University of Burdwan

Date : 13.08.2024

No. IC/Audit Committee/P-128/1643/1(3)  
Copy forwarded for information to :-

- Prof. Gouri Sankar Bandyopadhyay, Principal, Syamsundar College, P.O. Shyamsundar, Dist. Purba Bardhaman & Member of the Court, The University of Burdwan.
- Prof. Tanmoy Dasgupta, Dept. of Business Administration, The University of Burdwan.
- Prof. Apurba Ratan Ghosh, Head, Dept. of Environmental Science, The University of Burdwan.

  
(S.K. Chowdhury)

Registrar

&

Inspector of Colleges(Addl. Charge)

The University of Burdwan

REPORT ON  
GREEN/ENVIRONMENTAL AUDIT  
ACADEMIC PERIOD: 2022-'23

*Expert Committee*  
*Prepared by*  
*The Audit Committee*  
*The University of Burdwan*  
*Burdwan*

*Institution: Polba Mahavidyalaya*  
*Polba, Hooghly, W.B.*

Date: 04/09/2024

To  
Mr Narugopal Kaibarta  
Teacher-In-Charge  
Polba Mahavidyalaya  
Polba - 712148  
Hooghly  
West Bengal

Website: [www.polbamahavidyalaya.ac.in](http://www.polbamahavidyalaya.ac.in)  
Email: [officepolbamahavidyalaya@gmail.com](mailto:officepolbamahavidyalaya@gmail.com)


Subject: Environmental Audit Report Submission from Experts

Dear Sir


After verification of all the aspects in the College and necessary assessment of the report on "Environmental/Green Audit" mentioning the "Energy Monitoring & Management System" submitted by your College for the period of 2022-'23, here, we are submitting the Report of "Environmental/Green Audit" of your College of the period of 2022-'23 for your kind perusal in the attached sheet.

We request you to please acknowledge and oblige.

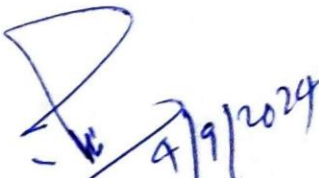
Sincerely yours,

  
Dr Tanmoy Dasgupta  
Professor & Head  
Deptt. of Business Administration  
The University of Burdwan  
Burdwan

**Dr. Tanmoy Dasgupta**  
Professor  
Dept. Of Business Administration  
The University of Burdwan  
Burdwan - 713104, W.B.

  
Dr Apurba Ratan Ghosh  
Professor & Head  
Deptt. of Environmental Science  
The University of Burdwan  
Burdwan

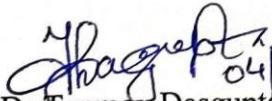
**Dr. Apurba Ratan Ghosh**  
Professor & Head  
Environmental Science  
The University of Burdwan  
Burdwan

  
Dr Gouri Sankar Bandyopadhyay  
Principal  
Syamsundar College  
Shyamsundar  
Purba Bardhaman


**Dr. Gouri Sankar Bandyopadhyay**  
Principal  
Syamsundar College  
P.O.-Shyamsundar, Dist.-Purba Bardhaman  
W.B. 713424

**Schedule for Academic Audit & Environmental Audit**

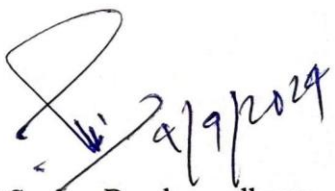
September 4, 2024 Time	Schedule	Venue
11:00 AM	Introductory Meeting	Principal's Office
11:30 AM	Meeting with IQAC & Members of the Committee	Principal's Office
12:00 NOON	Presentation by Coordinator Committee for Environment & Sustainability	Visit to Campus
02:15 PM	Lunch	
02.45 PM	Presentation by Different Departments	
03.45 PM	Interaction with Coordinator & Members of Green Committee & Physical visit with Convener & Committee Members	Physical facility in and around the campus
05:00 PM	Report Writing	
06:00 PM	Exit Meeting	Seminar Hall, Academic Building

  
04/09/24  
Dr. Tanmoy Dasgupta  
Professor & Head  
Deptt. of Business Administration  
The University of Burdwan  
Burdwan

**Dr. Tanmoy Dasgupta**  
Professor  
Dept. Of Business Administration  
The University of Burdwan  
Burdwan - 713104, W.B.

  
21/9/24  
Dr. Apurba Ratan Ghosh  
Professor & Head  
Deptt. of Environmental Science  
The University of Burdwan  
Burdwan

Professor & Head  
Environmental Science  
The University of Burdwan  
Burdwan

  
21/9/24  
Dr. Gouri Sankar Bandyopadhyay  
Principal  
Syamsundar College  
Shyamsundar  
Purba Bardhaman

**Dr. Gouri Sankar Bandyopadhyay**  
Principal  
Syamsundar College  
P.O.-Shyamsundar, Dist.-Purba Bardhaman  
W.B. 713424

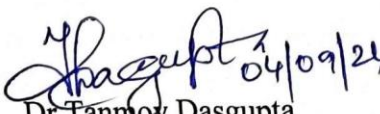


Date: 04/09/2024


## AUDIT REPORT ON ENVIRONMENTAL AUDIT/ GREEN AUDIT

### CERTIFICATE

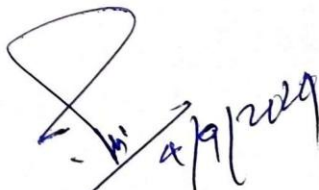
This is to certify that the Environmental Audit/Green Audit Report and Energy Monitoring & Management System followed at Polba Mahavidyalaya, Polba, Hooghly (AISHE Code: C-44648) is based on the original data collected during the period of 2022-'23. This has been assessed and is applicable to provide quality ambience for continued Higher Education, Training and Mental health to the students for their smart future and career. Further, it is certified that the baseline data was prepared by Environmental Sustainability Strategic Committee team members of Polba Mahavidyalaya, Polba and submitted to us. The content of the baseline data of the study and Energy Monitoring & Management System has been personally verified by the Expert Team "Green Audit Team" constituted by the University of Burdwan, Burdwan for validity and reliability. The data used in the study are original in nature and have not been presented or published elsewhere. Data & Photographs used in the report are taken by the College 'Committee for Environment & Sustainability' team members during preparing their Report of the concerned year 2022 - '23.

  
Dr Tanmoy Dasgupta  
Professor & Head  
Deptt. of Business Administration  
The University of Burdwan  
Burdwan

Dr. Tanmoy Dasgupta  
Professor  
Dept. Of Business Administration  
The University of Burdwan  
Burdwan - 713104, W.B.

  
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Dr Gouri Sankar Bandyopadhyay  
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Syamsundar College  
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Purba Bardhaman

Dr. Gouri Sankar Bandyopadhyay  
Principal  
Syamsundar College  
P.O.-Shyamsundar, Dist.-Purba Bardhaman  
W.B. 713424

## 1. Introduction

Polba Mahavidyalaya, a co-educational General Degree College, is located in the Polba-Dadpur Block (identified as a SC/ST and OBC and minority communities concentrated block) in the district of Hooghly, the only undergraduate College in this Block. It was established on 2005 with the goal of providing all round opportunity and access to higher education to a greater population especially from the marginalised and backward sections. The establishment of Polba Mahavidyalaya stands as a testament to the commitment to educational accessibility, addressing the needs of the rural students and fostering a conducive environment for higher learning. Since inception it is affiliated to the University of Burdwan. Now, the College is trying to maintain its academic and administrative excellence and has been continuously upgrading the curricula and infrastructure in order to impart quality education. It maintains a collaborative effort among professional administrators, committed teachers and motivated students. Through its distinctiveness as an academic institution over a long period of time, the authority of the College believes in continuous improvement. Despite the obstacles, their mission has been successful and the positive momentum of the College continues – it is a big achievement for all associate with the college. Presently, there are total fourteen subjects, including eight Hons. subjects.

Therefore, the authorities in line with one of its mission of improvement by raising the realm of good to great to greater, through continuous quality assessment. College believes in continuous improvement through continuous quality assessment. The college received its first accreditation in 2016. The College was awarded B grade (2.44) during its First Cycle of assessment. The College is preparing for its Second Cycle of assessment by NAAC.

### Audit Committee

The authority of the University of Burdwan has constituted a three members committee to conduct Environmental/Green Audit of the MUC Women's College, Burdwan, Purba Bardhaman. The Audit Committee comprises the following members:

- Dr Tanmoy Dasgupta, Professor & Former Head, Deptt. of Business Administration, and Director, MMTTC, The University of Burdwan, Burdwan
- Dr Apurba Ratan Ghosh, Professor & Head, Deptt. of Environmental Science, The University of Burdwan, Burdwan
- Dr Gouri Sankar Bandyopadhyay, Principal, Syamsundar College, Shyamsundar, Purba Bardhaman

## II. Objective & Scope of the Audit

Members along with the Teacher-in-Charge, Mr Narugopal Kaibarta in presence of Convener of Green Audit Committee and members at a preliminary meeting, held on 04-09-2024 at 11.00 am, outlines the broad objectives of the environmental audit as an assessment of the College. Accordingly, the audit team members decided to look into the prevailing situation at the College along the following aspects in course of the audit.

The team is empowered and expected to express their views and give suggestions for the improvement of the systems being followed by the College.

## II. Executive Summary

Polba Mahavidyalaya, Hooghly started on 2005. In accordance with the "Format of Green Audit: Questionnaire", Polba Mahavidyalaya is performed the audit on 4<sup>th</sup> of September, 2024. The purpose of the audit was to propose some best practices to be followed in near future in the campus which are in accordance with the Green Policy. With this in mind, the specific objectives of the audit were to evaluate the adequacy of the management control framework of Environment Sustainability.

The analysis was based upon a physical examination of the different sectors including green areas, *etc.*, and standards that govern the environmental sustainability, and on the results of preliminary interviews with personnel considered key in the environmental management in the campus.

The methodology used included the physical inspection of the campus, review of the relevant documentation and interviews.

## III. Observations

### a. General

1. College has a campus area of about 18372.73 sq.m. and built-up base area of 6861.50 sq.m. and green space of about 7141.11 sq.m. in and around the campus.
2. College has taken some efforts for sustainable development in the College campus and to maintain greenery.
3. College has constituted "Environmental Sustainability Strategic Committee" and team members to help the Audit Team members.
4. Some of the best practices such as maintaining tree plantation, introducing plastic free zone, celebration of World Environment Day, Earth Day, International Yoga Day, *etc.*, are followed in the campus organized by the NSS.
5. College organises Tree Plantation Programs on regular basis; entire campus is divided into different plots for maintain the greenery as well as giving exposure to the students about green campus.
6. College has storing-cum-dumping pit. Disposal mechanism of all degradable and non-degradable solid wastes is followed its own system, local panchayat collect these wastes for disposal.
7. E-wastes are stored in a dedicated place and disposed through Gram Panchayat.
8. College follows some practices relating to Environmental Awareness programmes by involving students of NSS.
9. College maintains the ecological balance in the campus through maintaining gardens.
10. College has taken initiative for preparation of composting pit/vermicomposting pit.
11. Proposal of preparation of definite Butter Fly Garden be initiated.
12. NSS units have adopted two village and actively participate on *Swachha Bharat Abhiyan*.

On detailed review, it was observed that the College has already taken some measurements constitute "Environmental Sustainability Strategic Committee" to implement the Green Policy with applicable standards. In addition, College is taking care of to improve their efficiency, fairness and consistency.

#### IV. Suggestions

1. College is requested to constitute the "Eco-Club" properly and prepare the Green/Environmental Policy. During formation of "Green Audit Committee" College should follow the composition, where student members from SEM I, III & V be included.
2. College is requested to maintain the gardens at different locations through students of different departments.
3. Medicinal Garden should be initiated.
4. Butterfly Garden be initiated in order for proper maintenance.
5. Students should be trained to handle the PBR through workshop *etc.*, mapping of plants be done accordingly.
6. Existing composting system be managed properly.
8. MoU with Local Panchayat be strengthened for long-term basis and periodical monitoring.
9. College should maintain the 'Green Budget' for the said purposes.
10. Plantation program be monitored and periodical maintenance of plants be followed through students of different departments.

## AUDIT FRAMEWORK AND DETAILED ANALYSIS

### V. Detailed findings & Analysis

The following audit framework is used for conducting Green Audit during the period of 2022-'23. The framework also lists the findings and observations for every criterion.

Control objectives	Control(s)	Audit Observations
Maximize the proportion of waste that is recycled & minimize the quantity of non-recyclable refuse	Reduce the absolute amount of waste that it produces from the Institute & Staff offices.	The College has used some control measures to reduce the waste that it produces from the departments, staff offices, inside Campus, etc. Segregation method is followed properly by installing collecting bins in different locations of the buildings.
	Make full use of all recycling facilities provided by City Municipality and private suppliers, including glass, cans, white, coloured and brown paper, plastic bottles, batteries, print cartridges, cardboard and furniture.	College is following managed disposal system for disposing the all wastes through local panchayat.
	Compost, or cause to be composted, all organic waste, green waste and un-recycled cardboard produced in or collected from kitchens, gardens, offices and rooms.	The College uses different bins for disposal of different types of wastes. <i>The fallen dead leaves from the garden be managed properly in the composting/cistern pit.</i>
	Recycle or safely dispose of white goods, computers and electrical appliances.	Safe disposal methods are followed.
	Use reusable resources and containers and avoid unnecessary packaging where possible	<i>College should take proper steps for management of vegetable, food wastes produced from canteen/Hostels.</i>
	Provide sufficient, accessible and well-publicized collection points for recyclable waste, with responsibility for recycling clearly allocated	The College has limited scope of accessible and well-publicized collection points for recyclable waste.
Minimize the quantity of wastes during special events/occasions	Make specific arrangements for events, such as cultural Events, internal and external seminars and conferences, where significant recyclable waste is likely to be produced, in order to both minimize the waste produced and maximize what is recycled/reused	Amount of wastes generated during special events or occasions, such as Cultural Events, International and National seminars and Conferences, etc., be disposed through own system

Control objectives	Control(s)	Audit Observations
	Promote reuse of items and waste recycling among staff, students and conference guests through training, posters and incentives	The College has limited scope of reuse of items and waste recycling among staff, students and conference guests through some incentives.
	Dispose all waste, whether solid or otherwise, in a scientific manner and ensure that it is not released directly to the environment	Yes, the College is trying to follow environment friendly disposal management system and ensures that it is not released directly to the environment.
Reduce energy consumption, especially of energy derived from fossil fuels	Support renewable and carbon-neutral electricity options on any energy-purchasing consortium, with the aim of supplying all college properties with electricity that can be attributed to renewable and carbon-neutral sources.	College follows paper-less communications through using digital media like Website notice, Whatsapp, generate e-notice for academic/administrative purposes.
	Appreciate that it is preferable to purchase electricity from a company that invests in new sources of renewable and carbon-neutral electricity	<i>College has to maintain sources of renewable energy and carbon-neutral electricity like solar panels.</i>
	Look into the possibility of on-site micro-generation of renewable electricity.	College has proposed for solar street lamps.
	Give preference to the most energy efficient and environmentally sound appliances available, this includes only using energy-saving light bulbs	The College is using LED light as much as possible.
Effective energy consumption and management practices	Encourage staff, students and conference guests to save energy through visible reminders, incentives and information to increase awareness. This particularly concerns turning off electrical appliances when not in use in both communal and residential rooms	College has a mechanism to reduce the misuse of electricity by turning off the appliances when not required through MCB. All the stakeholders are aware and doing their bests and practices to save electricity.
	Ensure that all electronic and electrical equipment's, such as computers, are switched off when not in use, and is generally configured in power saving mode when such option is available	Students and all the members are used to follow this practice.
	Ensure that the equipment's running on standby mode, reduce the energy consumption on standby mode or minimize the running of equipment's on standby mode	Maintaining energy saving mechanism for most of the instruments; some of the equipment's are running on standby mode.

Control objectives	Control(s)	Audit Observations
	Purchase efficient and environmentally sound appliances and consider replacing old stock with 'greener', more efficient alternatives.	Presently, College is using environmental-friendly appliances as much as possible and taking initiative replacing all the tube lights with LEDs, etc., as effective alternatives.
Minimize the use of unsustainable transport	Make available information about bicycle and pedestrian routes, public transport services and car share schemes to staff and students.	The College is well connected through bus services & rail; usually, most of them avail bus & rail services.
	Reduce the proportion of travel on the University/Institute business carried out in private transport and eliminate unnecessary and inefficient use of the University/Institute vehicles	College does not have any common bus services to all stakeholders. College has car parking and cycle shed for students as well as staff members.
	Promote car sharing / car pool among the students and faculty members	No, the College does not promote car sharing/car pool among the students and faculty members.
Minimize consumption of water	Repair sources of water leakage, such as dripping taps and showers as quickly as possible.	<i>College should follow regular checking and maintenance of pipelines to control the water wastage through dedicated personnel.</i>
	Install appliances which reduce water consumption	Practised as much as possible.
	Encourage a decrease in water usage among staff, students and conference guests	All the stakeholders of the College are encouraged in judicious use of water.
	Use an efficient and hygienic water storage mechanism is to minimize the loss of water during storage	College is taking some steps to aware about use of hygienic water, proper storage of water. <i>Advanced Sensor-based system be introduced to minimize the loss of water during storage, as well as in some places for effective saving of electricity.</i>
	Minimize wastage of water and use of electricity during water filtration process, if used, such as RO filtration process and ensure that the equipment's used for such usage, are regularly serviced, and the wastage of water is not below the industry average for such equipment's used in similar capacity	Inside the Campus building, there are existing five Aqua guard installed in the strategic location for the students and other members.
	Install Water recycling mechanism, such as rain water harvesting system	Rainwater harvesting system is used purposefully like for gardening and cleaning. <i>College may develop groundwater recharge system more judiciously.</i>

Control objectives	Control(s)	Audit Observations
Minimize the risk of environmental health	Ensure that all cleaning products used by the University/Institute staff have a minimal detrimental impact on the environment, i.e., are biodegradable and non-toxic, even where this exceeds the Control of Substances Hazardous to Health (COSHH) regulations	Negligible amount of cleaning/washing liquids are used in the College. <i>College may maintain 'Green Budget' for the said purposes.</i>
	Minimize the use of fertilizers and pesticides in the University/Institutional gardens, opting for the use of compost produced on site wherever possible	College uses mostly organic fertilizers for maintenance of gardens, infected plants as and when required basis.
	Dispose the chemical waste generated from the laboratories in a scientific manner	Disposal of solid wastes are managed. <i>Drainage of liquid wastes from wash rooms, labs and other similar sources be managed properly.</i> <i>Liquid wastes from Chemistry, Zoology departments be managed properly.</i>
	Reduce the practice of burning plastic and other materials that emit the harmful gas on burning is prevented in the campus.	No such burning.
Maintenance of green campus	Ensure the green environment	College is positive about increasing greenery. Tree plantation programmes are followed in different occasions on year-wise.
	Establish a Garden in the campus	<i>Students should be trained to handle People Biodiversity Register (PBR).</i>
	Encourage the faculties and students to plant trees in the garden	College conducts tree plantation programmes through students and staff members on year-wise. <i>More choice-plantation and fruit-plantations be followed on regular basis considering the suitability of the region.</i>
	Reviews periodically the list of trees planted in the garden periodically	<i>Periodical maintenance of gardens/plants be followed through student members.</i>
Ensure that environmental awareness is created	Conduct environmental awareness workshops as a part of the program.	College celebrates World Environment Day, Earth Day, etc.
	Create awareness of environmental sustainability and takes actions to ensure environmental sustainability.	College should conduct more number of environmental awareness programmes to ensure environmental sustainability.
	Reduce the rate at which the University/Institute contributes to the depletion and degradation of natural resources	College is not directly or indirectly responsible in depletion and/or degradation of natural resources.



Control objectives x	Control(s)	Audit Observations
	Promote environmental awareness as a part of course work in various curricular areas, independent research projects, and community service	Compulsory ENVS paper as per University guidelines for all the students of all streams are mandatory to have an awareness on Environmental.
Ensure that the buildings conform to green standards	Review architecture of existing buildings and reviews ways, in consultation with experts, to reduce usage of energy for such buildings, offering greatest efficiency for energy and water usage, and reducing carbon emission	Presently, there is no proposal of new construction.
Ensure that the Environmental Policy is enacted, enforced and reviewed	Establish the University/Institute Environmental Committee that will hold responsibility for the enactment, enforcement and review of the Environmental Policy. The Environmental Committee shall be the source of advice and guidance to staff and students on how to implement this Policy	<i>College should prepare College Environmental policy.</i>
	Ensure that on the Nature Club/Environmental Committee there will be appropriate representatives of the relevant university departments and authorities – such as catering, gardening, maintenance, cleaning and finance	<i>College may constitute one Eco Club for better functioning.</i>
Ensure that the Environmental Policy is enacted, enforced and reviewed	Ensure that on the Environmental Committee there will be the Green Officer from an external agency who is engaged in the profession of providing guidance on environmental impact	<i>College is required to reframe the Committee time-to-time; one Green Officer may be included in this Committee for maintaining budget.</i>
	Ensure that the Environmental Committee will review the Environmental Policy on an annual basis, and will monitor progress and set measurable targets wherever possible	<i>College may adopt some steps for better disposal of 'Plastic Wastes'.</i>
	Ensure that the Environmental Policy is enforced regardless of whether its requirements exceed the mandate of the law	<i>Beautification and cleanliness be maintained involving students of different departments; the Green Policy of the College be framed.</i>
	Require that every staff and student member recognizes their responsibility to ensure that the commitments in the Environmental Policy are properly put into practice	Members of the team constituted by the College authority are actively engaged in maintaining green practices.
	Ensure that an audit is conducted annually and action is taken on the basis of audit report, recommendation and findings	First 'Green Audit' is conducted on 4 <sup>th</sup> of September based on the report of year 2022-'23.

## VI. Recommendations

Considering the audit, following recommendations were made to the management.

Criteria	Recommendations
Publication of Audit Report	<ol style="list-style-type: none"> <li>1. Formation of the proper "Environmental Sustainability Strategic Committee with proper inclusion of students"</li> <li>2. Resolutions of the Committee along with audit report be published in the College website.</li> <li>3. College may apply for ISO Certification.</li> </ol>
Maximize the proportion of waste that is recycled & minimize the quantity of non-recyclable refuse	<ol style="list-style-type: none"> <li>1. Composting system be developed for degradable/bio-wastes in a proper way.</li> <li>2. College may collaborate with <i>Local Panchayat</i> in monitoring the disposal of solid wastes through sharing some outreach programs also.</li> <li>4. Composting/Vermicomposting products may be used properly.</li> </ol>
Reduce energy consumption, especially of energy derived from fossil fuels,	<ol style="list-style-type: none"> <li>1. Use energy efficient lighting/solar light fully in and around the campus; Ecological street/Green corridor may be developed in and around the campus.</li> <li>2. The control switch, MCB for monitoring of energy and sensor-based system for water consumption building wise/department wise be maintained through the involvement of student members.</li> <li>3. Pedestrian access be marked.</li> </ol>
Maintenance of Campus and biodiversity	<ol style="list-style-type: none"> <li>1. PUC (Pollution under control) certificate for all the vehicles entering the campus to be made mandatory and to be checked by security.</li> <li>2. Students be aware importance of Medicinal Gardens and PBR for different locations. Proper training, workshop on maintenance of PBR for local villages and different locations as an outreach program be initiated.</li> <li>3. Choice-plantation, fruit-plantation, artificial nesting, <i>etc.</i>, be followed to maintain attract birds and other animals within the campus.</li> <li>4. Proposal of Butterfly Garden may be initiated.</li> </ol>
Proper cleaning of water storage Tanks	<ol style="list-style-type: none"> <li>1. Management of dead leaves, litters of trees inside the campus be taken care off on regular basis.</li> <li>2. Sensor-based system be maintained for checking of wastage of tank water.</li> </ol>
Project-based learning on Environment related subjects	<ol style="list-style-type: none"> <li>1. Creation of opportunity to start with technical, skill-oriented and hands-on-training programmes for environmental monitoring.</li> <li>2. Recognition/Awards on green &amp; clean campus from authorised persons/organisations.</li> </ol>

## VII. Objectives and Scope

The purpose of this audit was to ensure that the Green Management Practices are followed and implemented in the campus, across all departments, administrative bodies and students.

## VIII. Methodology

The methodology includes - preparation and filling up of questionnaire, screening of the report, physical interaction with the members in presence of Principal and the Members of the College Environmental Committee as well as Members of IQAC, record checking and review of the submitted documentations, interviewing key persons and data analysis, measurements and recommendations. It works on the several aspects of 'Green Audit' including Water Conservation, Tree Plantation, Waste Management, Paperless Work, Alternative Energy and Mapping of Biodiversity.

a. In order to meet these objectives, this audit was based on report submitted by the College authority and reviewing of relevant documents as far as possible and interviews with authority, Coordinator and staff members physically.

b. Review of the Documentations

c. For the purpose of this audit the Green Policy of the institute was reviewed. Other relevant standards, Green audit framework *etc.*, was also considered.

### Interviews

Interviews were conducted with the Teacher-in-Charge, Green Audit Committee and IQAC Coordinator and also members of the Committee.

### Physical Inspection

Physical inspection was made on 4<sup>th</sup> of September, 2024 and this audit report was prepared based on the physical verification and validation and interaction with the members of the College.

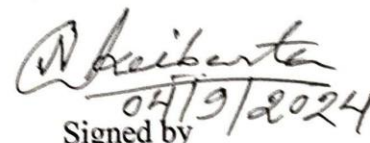
### IX. Declaration

I agree with all the recommendation and observations mentioned in this report.

Date: 04/09/2024

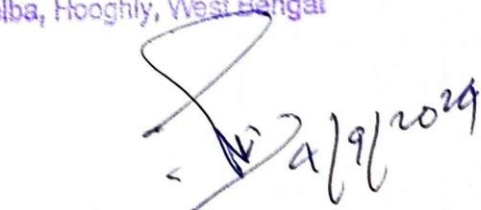
Place: Polba Mahavidyalaya

Polba, Hooghly

  
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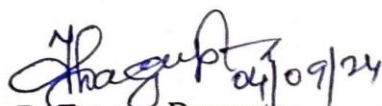
Signed by  
College Teacher-in-Charge  
with Seal

Teacher in Charge  
Polba Mahavidyalaya  
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